

Chelmondiston Parish Council

Chairman: Cllr David Cordle

Parish Clerk: Mrs Jill Davis e-mail: clerk@chelmondistonpc.info or Tel: 07984733352

A Meeting of **CHELMONDISTON PARISH COUNCIL** will be held IN THE VILLAGE HALL on **TUESDAY THE 4th of JULY 2023 AT 7.30PM.**

All Committee Members are summoned to attend. Parishioners and members of the public are very welcome.

AGENDA

The Council, members of the public and the press may record/film/photograph or broadcast this meeting when the public and the press are not lawfully excluded. This does not extend to live verbal commentary. Any member of the public who attends a meeting and objects to being filmed should advise the Parish Clerk who will instruct that they are not included in the filming

1. **Welcome by the Chairman:**
2. **Apologies for absence:** to receive and note apologies
3. **Dispensations:** to consider requests and **Declarations of Interest** to receive Pecuniary and Non-Pecuniary Interests from Cllrs on items to be considered at this meeting.
4. **To approve the minutes of the Parish Council Meeting held on the 4TH OF April 2023**
5. **To approve the minutes of the Annual Parish Council Meeting held on the 16TH OF May 2023**
6. **To approve the minutes of the Extraordinary Parish Council Meeting held on the 20TH OF June 2023**
7. **Public Participation Session:** for the public to talk to Cllrs about items only on the agenda
8. **Reports:** to receive reports
 - 8.a County Councillor Report
 - 8.b District Councillor Report
9. **Reports From: Committees/Representatives of other Committees/Groups/Meetings:** to receive reports and proposals/requests and considerations and agree on any actions needed:
 - 9.a Planning Committee
 - 9.b Village Hall
 - 9.c Playing Field
 - 9.d Village Amenities - Chelmondiston
 - 9.e Village Amenities – Pin Mill
 - 9.f Footpaths
 - 9.g Website
 - 9.h School
 - 9.i Playing field Rep – to provide a report on the funds raised for Mind
 - 9.j Village Amenities – Pop-Up Shop
10. **Clerk's Report:** Items received after the publication of the agenda or for items needing discussion
 - 10.a Reflective Studs – Reported to SCC and SCC Harley
 - 10.b ANPR – Followed -up with SCC Harley (awaiting a reply)
 - 10.c Anti-Social Behaviour – Logged with the Police
 - 10.d Hedgehog Awareness Signs – Informed the parishioner
 - 10.e Footpath Maps ordered – For the new councillors
 - 10.f Payments – All payments sent
11. **Correspondence Report:** Items received after publication of the agenda or for items needing discussion
No items received
12. **Recycle Centre:** to inform
 - 12.a Parish Clerk – Two grants received – SCC £1500.00 and SPC £750.00
 - 12.b For members to consider a thank you letter to both SCC and SPC for the grant payments
 - 12.c Cllr Price to report on any recycling centre matters
 - 12.d To inform members that the ring-fenced amount for the Recycling Centre -£28,202.06
13. **Dinghy Park/Pin Mill:**
 - 13.a Cllr Melville to report on any dinghy park matters
14. **Administration Matters:**
 - 14.a To request the Clerk to provide information on the whereabouts of a Parish Council Minute book from the early 1900s.
 - 14.b An amendment to addendum 1 of the draft minutes, Recycling Centre liaison (Chairman)
15. **Financial Matters:**
 - 15.a Parish Clerk to the minute that April 2023 Bank Statements were circulated to the members on Thursday 28/06/2023. Balance £68,812.23

15.b Parish Clerk to the minute that May 2023 Bank Statements was circulated on Thursday 28/06/2023 £69,767.41

15.c For members to consider Parish Clerk's Expenses = £137.59

15.d That the Council mandate the Chairman to spend up to a given amount to commission the provision of a Parish Council letter box in the Village Hall (3 quotes)

16.

Storage Facility:

Parish Clerk requests an explanation from the Parish Council/Chairman as to why the Storage Facility locks have been changed and why some of the councillors and herself were unaware of this action.

17.

Payments to Consider: July 2023 Payments

Number	Payee	Reason	Amount	VAT	Amount
A DD	Government Nest	June 2023 Payment Pension	£94.43		£94.43
B 002638	Jill Davis	June 2023 Salary Payment	£1250.82		£1250.82
C 002639	Jill Davis	June 2023 Expenses	£125.92	£11.67	£137.59
D 002640	PJB Garden Maintenance Ltd	Cutting Footpaths 47 and 24 Invoice 153	£160.00		£160.00
E 002641	PJB Garden Maintenance Ltd	Cutting Footpaths 32, 23 and the hedge down the path at the Red Lion	£160.00		£160.00
F 002642	Suffolk Assn. of Local Councils	Training for Cllrs Beacon and Lyrick	£120.00	£24.00	£144.00
TOTAL:			£1911.17	£35.67	£1946.84

18.

**Date of the next Parish Council Meeting
01st of August 2023 at 7.30pm in the Village Hall**

Jill Davis - Proper Officer

29/06/2023