

Chelmondiston Parish Council

Chairman: Cllr David Cordle

Parish Clerk: Mrs Jill Davis e-mail: clerk@chelmondistonpc.info or Tel: 07984733352

A Meeting of **CHELMONDISTON PARISH COUNCIL** will be held IN THE VILLAGE HALL on **TUESDAY THE 2ND OF NOVEMBER 2021 AT 7.30PM.**

All Committee Members are summoned to attend. Parishioners and members of the public are welcome but we ask you to follow the Covid – 19 Special Hire Conditions listed below.

AGENDA

The Council, members of the public and the press may record/film/photograph or broadcast this meeting when the public and the press is not lawfully excluded. This does not extend to live verbal commentary. Any member of the public who attends a meeting and objects to being filmed should advise the Parish Clerk who will instruct that they are not included in the filming

The Parish Council will be following the Covid -19 Special Hire Conditions:

Maintaining social distancing as far as possible

Please use hand sanitisers provided

Wearing a face covering is recommended but not mandatory

The recommended capacity of the Village Hall is 30 persons

There will be a record of attendance for track and trace

No hard copies of agendas or supporting papers will be available – so please bring your own

The doors will be open from 6.45pm (there is a Planning Meeting beforehand) for parishioners and members of the public

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- 1. Welcome by the Chairman:**
- 2. Apologies for absence:** to receive and note apologies
- 3. Dispensations:** to consider requests and **Declarations of Interest** to receive Pecuniary and Non-Pecuniary Interests from Cllrs on items to be considered at this meeting.
- 4. To approve the minutes of the Parish Council Meeting held on the 7TH of September 2021:**
- 5. Public Participation Session:** for the public to talk to Cllrs about items only on the agenda
- 6. Reports:** to receive reports
 - 6.a County Councillor Report
 - 6.b District Councillor Report
- 7. Reports From: Committees/Representatives of other Committees/Groups/Meetings:** to receive reports and proposals/requests and considerations and agree any actions needed:

7.a Planning Committee	7.b Village Hall
7.c Playing Field	7.d Village Amenities
- 8. Correspondence Report:** Items received after publication of the agenda or for items needing discussion
- 9. Clerk's Report:** Items received after the publication of the agenda or for items needing discussion
 - 9.a To update the members concerning the toilets at Pin Mill
- 10. Recycle Centre:** to inform
 - 10.a To update the members with the Financial Information for October 2021
 - 10.b For members to consider applying for a grant from SPC £1,000
 - 10.c For members to consider applying for a grant from SCC £1500.00
 - 10.d For members to consider researching another Skip Organisation
- 11. Dinghy Park/Pin Mill:**
 - 11.a To inform members of two new members to the Dinghy Park
 - 11.b To update the members concerning The Flood Defence System
 - 11.c For members to consider approving the clearing of the Grindle (King's Boatyard CPC responsibility per Flood defence Asset Transfer Agreement)

11.d For members to consider any costings for work to be completed concerning the Flood Defence System that CPC are responsible for

12. Neighbourhood Plan:

Cllr Bareham to update the members (If applicable)

13. Covid - 19: UPDATE

13.a For members to consider approving the monthly Covid -19 Spend £42.39

13.b To update members - £427.37 left to use

13.c For members to consider approving a Christmas Gift to this year's applicants

14. Administration:

14.a For members to consider approving the request from a resident (SCC Highways)

15. Finance:

15.a For members to consider approving the £40.00 wreath for Remembrance Sunday

15.b To update members with the Bank Statements amounts for September £80,884.97

15.c To minutes that the Banks Statements for September have been circulated to the members

15.d For members to consider approving the annual works from the Tree Risk Assessment £775.00

15.e To inform members that a grant has been approved from the Tudwick Foundation for an outdoor bench at Collimer Close

15.f For members to consider approving the bench at Collimer Close £681.02 (Realise Futures)

15.g For members to consider approving a thank you letter and a plaque for the bench donated by the Tudwick Foundation.

15.h For members to consider approving the redirection costs for 6 months £321.00(Power to pay – informed the Vice-Chair as the Chair was unavailable and used the emergency powers)

16. Payments to Consider: October 2021 Payments

A 002423	Jill Davis (Power to Play)	Redirection Charges	£321.00		£321.00
B 002424	Jill Davis	October 2021 Pay	£1066.73		£1066.73
C 002425	SA Meacock Garden Services	Monthly Garden services	£208.00		£208.00
D 002426	????????	Flowers for War Memorial	£28.00		£28.00
E 002427	Suffolk Assn. of Local Councils	Payroll Payment	£48.00	£9.60	£57.60
F 002428	RBL Poppy Appeal	Wreath for War Memorial	£40.00		£40.00
G 002429	Sackers	Skip Hire and Removal	£546.71	£109.34	£656.05
H 002430	Peninsula Tree Services	Annual Tree Risk Assessment	£775.00		£775.00
I 002431	Jill Davis	September and October Expenses 2021	£66.08	£3.75	£69.83
J 002432	Jill Davis	October Covid -19 Expenses	£35.32	£7.07	£42.39
K DD	Pension Payment	October 2021 Payment	£80.45		£80.45
		TOTAL:	£	£	£

17. The Next Parish Council Meeting:

**The next meeting of the Parish Council:
Tuesday 7th of December 2021 at 7.30pm in the Village Hall**

18. Temporary exclusion of press and public: That pursuant to the Public Bodies (Admission at meetings) Act 1960 the Public and Press be excluded from the meeting due to the confidential nature of the business to be discussed

18.a For members to approve the Covid-19 payment

Jill Davis Parish Clerk

Dated: 28/10/2021