

**THE ANNUAL MEETING OF CHELMONDISTON PARISH COUNCIL WILL BE HELD IN THE VILLAGE HALL ON TUESDAY 12<sup>th</sup> MAY 2015 AT 7.30pm AGENDA**

The Council, members of the public and the press may record/film/photograph or broadcast this meeting when the public and the press are not lawfully excluded. This does not extend to live verbal commentary. Any member of the public who attends a meeting and objects to being filmed should advise the Parish Clerk who will instruct that they are not included in the filming.

1. **Election of Chairperson for 2015-2015**
2. **Election of Vice Chairperson: for 2015-16**
3. **Apologies for Absence:** *to receive and consider apologies*
4. **Dispensations: to consider requests AND Declaration of Interests:** *to receive pecuniary and personal interests from Cllrs on items to be considered at this meeting*
5. **Minutes of the Meeting:** *to agree minutes of the meeting held on 7<sup>th</sup> April 2015*
6. **Public Participation Session:** *for the public to talk to Cllrs about items on the agenda*  
AND to receive **REPORTS** (if available) from:  
a) **Safer Neighbourhood Team:**      b) **County Councillor:**      c) **District Councillor:**
7. **ELECTION OF MEMBERS TO COMMITTEES and WORKING GROUPS (WG)**  
a) Planning Cttee b) Footpaths, Trees & Hedgerows WG c) Advisory Finance Group (Cheque Signatories) d) Community Emergency Plan e) Village Amenities f) VDF Group g) Housing Needs WG
8. **ELECTION OF REPRESENTATIVES TO VILLAGE COMMITTEES and OTHER BODIES:**  
a) Playing Field b) Village Hall c) Pin Mill Bay Management Company d) SALC e) Any others
9. **THE PARISH MEETING:** *a report and to consider any requests received at the 5<sup>th</sup> May meeting*
10. **REPORTS FROM... Committees/Representatives of other Committees/Groups/Meetings:** *to receive reports and requests and to take any action deemed necessary.*  
a) **Planning:** b) **Village Hall:** c) **Footpaths, Trees & Hedgerows:** d) **Playing Field:**  
e) **Village Amenities:** g) **Pin Mill Bay MCIC:** f) **VDF-WG:** g) **Clerk's report:**
11. **CORRESPONDENCE:** *to respond to correspondence received and to take any action deemed necessary.*
12. **Recycling Centre:** *to consider reports and to take any action deemed necessary.*
13. **PIN MILL & Dinghy Park:** *to receive reports/proposals and to take any action deemed necessary.*
14. **Affordable Housing and the Local Needs Housing Survey:** *to consider the way forward.*
15. **The Village Car Park:** *update on private access and possible resurfacing.*
16. **The Playing Field:** *to consider the donation of a picnic table to the Playing Field Management Cttee*
17. **FINANCIAL ITEMS:**
  - 17.1 **Annual Accounts (Annual Return Form)**
    - a) **2014-2015 accounts:** *to consider approval of Receipts/Payments/Bank Reconciliation*
    - b) **Statement of Accounts and Annual Governance Statement:** *to consider approval of*
    - c) **Intermediate Review:** *to consider*
  - 17.2 **Annual Subscriptions -** *to consider renewal of SALC & SPS & consider sub to LCPAS*
  - 17.4 **RFO's Monthly Report - April - Bank Reconciliation**
  - 17.5 **Payments:** *to consider Payments to and other invoices arriving after the posting of this agenda*

1679	a)	Suffolk Assoc of Local Councils: Annual Subscription	359.00
1680	b)	Suffolk Preservation Society: Annual Subscription	25.00
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1681	c)	S A Meacock: Pin Mill Grass Cutting etc.	72.50
1682	d)	Mrs F Sewell: Salary (April)	658.54
		Expenses: Wilkes (maintenance materials)	84.69
			743.23
1683	e)	BT Payment services Ltd: landline installation	230.50
1684	e)	S. Sacker (Claydon) Ltd: Skip hire (green)	314.40
		Skip hire (general)	436.20
			750.60
1685	f)	Chelmondiston Parochial Church Council: Grant	150.00
1686	g)	Chelmondiston & Pin Mill Good Neighbours: Grant	131.00
1687	h)	Chelmondiston Playing Field: from Precept grant	1,000.00
1688	i)	Chelmondiston Village Hall: Precept grant (full)	3,800.00
18. **BT Telephone:** *to consider Direct Debit/Monthly Payment Plan*
19. **Reports of Other Business (not itemised):** *to be included on next agenda if necessary.*
20. **THE NEXT PARISH COUNCIL MEETING – Tuesday 2<sup>nd</sup> JUNE 2015 in the VILLAGE Hall**