

A MEETING OF CHELMONDISTON PARISH COUNCIL WILL BE HELD IN THE VILLAGE HALL ON TUESDAY 1st DECEMBER 2015 AT 7.30pm

AGENDA

The Council, members of the public and the press may record/film/photograph or broadcast this meeting when the public and the press are not lawfully excluded. This does not extend to live verbal commentary. Any member of the public who attends a meeting and objects to being filmed should advise the Parish Clerk who will instruct that they are not included in the filming.

1. **Welcome by Chairman** and to receive and consider **Apologies for Absence**
2. **Dispensations:** to consider requests AND **Declaration of Interests:** to receive Pecuniary and Non Pecuniary Interests from Cllrs on items to be considered at this meeting
3. **Minutes of the Meeting:** to agree minutes of the meeting held on **3rd November 2015**
4. **Matters Arising:** to report on matters arising from the meeting on **3rd November 2015**
5. **Public Participation Session:** for the public to talk to Cllrs about items on the agenda
AND to receive **REPORTS** (if available) from:
 - a) **Safer Neighbourhood Team:** b) **County Councillor:** c) **District Councillor:**
6. **REPORTS FROM... Committees/Representatives of other Committees/Groups/Meetings:** to receive reports and proposals/requests and to take **any action** deemed necessary.
 - a) **Planning Cttee:** b) **Village Hall Cttee:** c) **Playing Field Cttee:**
 - d) **Footpaths, Trees & Hedgerows Monitoring Group:**
 - i) Report on 09/11/15 meeting and actions required ii) Hedging in car park - update/costs
 - e) **Village Amenities: Assets maintenance**
 - i) Village car park: hedge cutting/resurfacing (4th Dec)
 - ii) Village gardening for 2016-17- update/tenders
 - f) **Pin Mill Bay MCIC:** report if available - Defibrillator request
 - g) **VDF-WG:** update h) **Housing Needs-WG:** Report on 05/11/15 site visits
7. **Clerk's report:** on actions required at previous meeting with reports on items for consideration.
 - i) Tennis courts ii) Broadband iii) Defibrillator iv) Pin Mill Rd parking v) other
8. **CORRESPONDENCE:** to take any action deemed necessary on correspondence received.
9. **Shared Access:** to consider possible funding opportunities for the playing field
10. **Recycling Centre:** to consider reports and to take any action deemed necessary.
11. **PIN MILL & Dinghy Park:** to receive reports/proposals and to take any action necessary.
 - i) fly-tipping
12. **FINANCIAL ITEMS:**
 - 12.1 **RFO's Monthly Report:** - November - Bank Reconciliation
 - 12.2 **Advisory Finance Group:** report of meeting -23/11/15 and to discuss recommendations
 - a) **BUDGET 2016-17** [and beyond]
 - b) **PRECEPT 2016-17**
 - c) **External Auditor 2017-18** - to discuss opting IN or Out of the Sector Led Body
 - 12.3 **to consider Payments to:** and other invoices arriving after the posting of this agenda

1754	a)	S A Meacock Garden Services: Pin Mill Grass Cutting etc.	72.50
1755	b)	Mrs F Sewell: Salary (Nov)	658.54
		Expenses: Stationery	6.00
			664.54
1756	c)	Realise Futures: Picnic bench-Playing Field	441.78
1757	d)	Mr D Latter: Asset maintenance-notice board	271.99
1758	e)	Mr K Cooper: Footpath maintenance + fuel (2015)	107.19
1759	f)	Peninsula Tree Services: parish tree works	289.00
1760	g)	Chelmondiston Village Hall: Room hire (Sept & Oct)	31.00
1761	h)	Mr P J Mann: VKM Gardening - July- Dec (6 months)	279.00
1762	i)	Holbrook Academy: Endeavour Award 2015 (s137)	30.00
1763	j)	Information Commissioner: Data Protection Registration (annual)	35.00
1764	k)	Mrs Dorothy Cordle: petrol expenses 56ml @45p a ml (SALC AGM)	25.20
13. **Reports of Other Business (not itemised):** to be included on next agenda if necessary.
14. **THE NEXT PARISH COUNCIL MEETING – Tues 19th JAN 2016 in the Methodist Hall**