

**A MEETING OF CHELMONDISTON PARISH COUNCIL WILL BE HELD IN THE
VILLAGE HALL ON TUESDAY 5th JULY 2016 AT 7.30pm
AGENDA**

The Council, members of the public and the press may record/film/photograph or broadcast this meeting when the public and the press are not lawfully excluded. This does not extend to live verbal commentary. Any member of the public who attends a meeting and objects to being filmed should advise the Parish Clerk who will instruct that they are not included in the filming.

1. **Welcome by Chairman** and to *receive and consider Apologies for Absence*
2. **Dispensations:** *to consider requests* AND **Declaration of Interests:** *to receive Pecuniary and Non Pecuniary Interests from Cllrs on items to be considered at this meeting.*
3. **Minutes of the Meeting:** *to agree minutes of the meeting held on 7th June 2016*
4. **Public Participation Session:** *for the public to talk to Cllrs about items on the agenda*
AND to receive **REPORTS** (if available) from:
a) **County Councillor:** b) **District Councillor:**
5. **REPORTS FROM... Committees/Representatives of other Committees/Groups/Meetings:**
to receive reports and proposals/requests and to take any action deemed necessary.
a) **Planning Cttee:** **Report on 14/06/16 meeting*
**Terms of Reference – to consider and ratify*
b) **Village Hall:** c) **Playing Field:** d) **Footpaths, Trees & Hedgerows:**
e) **Village Amenities:** *Asset maintenance* f) **VDF-WG:** *update if available*
g) **Housing Needs-WG:** *Report if available*
6. **Clerk's Report:** *and to consider any actions necessary + update on issues from previous meeting*
i) **Police/Parish Forum** Next meeting 27/07/16 at V. Hall Chelmondiston
ii) *Over grown hedges – update* iii) *Parish Council Vacancy*
iv) *Defibrillator – update* v) *Community SpeedWatch - update*
vi) *Village car-park: Parking Notices - update*
7. **CORRESPONDENCE:** *to take any action deemed necessary on correspondence received.*
8. **Pin Mill Bay Management CIC:** *update on matters discussed at last meeting and to consider the way forward.*
9. **Standing Orders:** *to review, discuss and ratify changes*
10. **Neighbourhood Development Orders & Community Right to Build:** *update if available*
11. **Recycling Centre:** *to consider reports and to take any action deemed necessary.*
** To discuss/consider purchase of small office.*
12. **PIN MILL: Dinghy Park/Grindles:** *to receive reports - to take any action deemed necessary*
13. **FINANCIAL ITEMS:**
13.1 **RFO's Monthly Report:** *JUNE and Bank Reconciliation (quarterly accounts/budget)*
13.2 **To consider Payments to:** *and other invoices arriving after the posting of this agenda*

a) S A Meacock Garden Services: <i>Pin Mill Grass Cutting etc.</i>	72.50
b) Mrs F Sewell: <i>Salary (June) + back-pay</i>	680.00
<i>Subsistence allowance</i>	150.00
<i>Stationery:</i>	8.50
	838.50
c) HM Revenue & Customs: <i>Chq made payable to Post Office Ltd.</i>	
<i>Quarterly payment. (Apr, May, June, 2016) employee's tax/employer's Nat Ins</i>	142.44
d) S Sacker (Claydon) Ltd: <i>Composting Waste Skip</i>	336.58
e) P J Mann (VKM Gardening): <i>(6 months General gardening + bus shelters)</i>	171.00
f) InkXpress: <i>printing ink cartridges (approx.)</i>	25.00
g)-r) 13 Charities - s137 <i>as discussed at 7th June meeting @ £40 each - in total</i>	520.00
14. **Reports of Other Business (not itemised):** *to be included on next agenda if necessary.*
15. **THE NEXT PARISH COUNCIL MEETING –** Tues 2nd AUGUST 2016 in the VILLAGE Hall

Fran Sewell – Clerk@chelmondistonpc.info 01473 780 138