

Chelmondiston Parish Council

Chairman: Cllr. David Cordle

Parish Clerk: Mrs Jill Davis e-mail: clerk@chelmondistonpc.info or Tel: 01473 780159

A Meeting of **CHELMONDISTON PARISH COUNCIL** will be held in **THE VILLAGE HALL** on **TUESDAY 2ND APRIL 2019** at **7.30pm**. All Parish Councillors are summoned to attend and all parishioners are invited.

AGENDA

The Council, members of the public and the press may record/film/photograph or broadcast this meeting when the public and the press is not lawfully excluded. This does not extend to live verbal commentary. Any member of the public who attends a meeting and objects to being filmed should advise the Parish Clerk who will instruct that they are not included in the filming.

MEMBERS PLEASE REMEMBER WE ARE NOW IN THE MORATORIUM PERIOD.

1. **Welcome by Chairman** and to receive and consider **Apologies for Absence**
2. **Dispensations:** to consider requests and **Declarations of Interest** to receive Pecuniary and Non-Pecuniary Interests from Cllrs on items to be considered at this meeting.
3. **Minutes of the Meeting:** to agree minutes of the meeting held on **5th March 2019**.
4. **Public Participation Session:** for the public to talk to Cllrs about items on the agenda **AND** to receive **Reports** (if available) from:
 - a) **County Councillor:**
 - b) **District Councillors:**
5. **Reports From: Committees/Representatives of other Committees/Groups/Meetings:** to receive **reports and proposals/requests** and to take **any action** deemed necessary.
 - a) **Planning Committee:** to update
 - b) **Village Hall:** to update
 - c) **Playing Field:** to update
 - d) **Village Amenities:** to update
 - e) **Other**
6. **Clerks Report:** and to consider any action necessary
 - a) **Updates:** report from previous meetings
Pin Mill Sailing Club 18/05/2019
Right of Ways Footpaths 25/33
Reporting of Traffic Signs
 - b) **Community Action Suffolk:** to inform
Membership renewed Free of charge
 - c) **Printer Issues:** to inform
Ink Pads end of life
 - d) **Pension Regulator:** to update
Re-declaration of Compliance
 - e) **Heritage Training:** to update
Meeting 12th March 2019
 - f) **Rural Services:** to update
Rural strategy Information
 - g) **Babergh East Police and Parish Forum:** to approve
Parish Clerk to attend the 24th April Meeting
 - h) **Clerk's Holiday:** to inform
Reminder w/c 15/04/2019
 - i) **Insurance Refund:** to inform
£286.98 Assets
 - j) **Website:** to inform
Budget 2019 - 2020
 - k) **Consultation:** to inform
Joint Area Parking Plan
 - l) **Jubilee Garden:** to inform
Insurance Payment £692.00
7. **Correspondence:** to take any action deemed necessary on correspondence received
8. **Recycle Centre:** to approve
March £322.60 (recycle banks)

Financials (end of year)
Official Thank you
3rd July National Housing Federation Event – 20-minute speaking engagement
Community Right to Bid – Acceptance of Nomination

9. **Playing Field:** to consider
Tennis Court Agreement terminated
10. **Annual Meeting of the Village/Parish:** to inform
Tuesday 21st May
Agenda Ideas: Deadline 9th May
11. **Neighbourhood Plan Steering Group:** to consider
Working Party/ Formal Committee
12. **Pin Mill/Dinghy Park:** to inform
Dinghy Permits £220.00
13. **Financial Matters:**
- 13.1 **Jubilee Garden Quotation:** to approve
2019 Season £300.00
- 13.2 **Suffolk County Council:** to approve
Right of ways – £322.60
- 13.3 **Clerks Training:** to approve
Financial Procedures and Risk Management (April £35.00 + VAT)
Bookkeeping (May £35.00 + VAT) (in the budget)
- 13.4 **End of year Mileage:** to approve
£35.00 (in the budget)
- 13.5 **Village Hall Charges:** to approve
£20.00 Hire Charge per meeting
- 13.6 **Speed Watch Annual Charge:** to approve
£61.00 per annum
- 13.7 **Neighbourhood Plan costs:** to approve
Print 4U £98.00
Kirkwell's £5,292.00 (triggered Draft Plan (Informal Consultation))
- 13.8 **RFO's Monthly Report:** March's 2019 Bank Reconciliation
- 13.9 **To Consider Payments to:** and other invoices arriving after the posting of this agenda
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| a) 2119 P & J Labels: Dinghy Labels £109.95 [21.99] | £131.94 |
| b) 2120 Babergh District Council: Litter/Dog Bin £639.12 [£127.82] | £766.94 |
| c) 2121 Chelmondiston Village Hall: Room Hire | £51.00 |
| d) 2122 Woolverstone Parish Council: Speed watch | £61.00 |
| e) 2123 SA Meacock Garden Services: February 2019 | £72.50 |
| f) 2124 S A Meacock Garden Services: March 2019 | £72.50 |
| g) 2125 Sackers: Skip Collection £622.30 [£124.46] | £746.76 |
| h) 2126 Anglia Surface Care: Treat Tennis Courts £400.00 [£80.00] | £480.00 |
| i) 2127 SALC: Grant Training £26.00 [£5.20] | £31.20 |
| j) 2128 Kirkwells: Neighbourhood Plan Payment £4410.00 [£882.00] | £5292.00 |
| k) 2129 Print4U: Leaflet for neighbourhood Plan | £98.00 |
| l) 2130 Mrs J Davis: March Salary Payment | £742.22 |
| m) 2131 Mrs J Davis: March Expenses | £53.36 |
| n) 2132 Chelmondiston Village Hall: Grant Standing Charges | £200.00 |
| o) 2133 Chelmondiston Village Hall: Grant Standing Charges | £1800.00 |
| p) 2134 Chelmondiston Good Neighbours: Grant | £160.00 |
| q) 2135 Chelmondiston Playing Fields Committee: Grant | £900.00 |
| r) 2136 Chelmondiston Playing Fields Committee: Grant | £160.00 |
| s) 2137 Chelmondiston Playing Fields Committee: Grant | £8000.00 |
| t) 2138 Chelmondiston PCC: St Andrew's Church Grant | £250.00 |
| u) 2139 WEL Medical Limited: Defib Pads £129.75 [£25.95] | £155.70 |
| v) 2140 HMRC: NI Contributions [Month 10,11 ,12] | £51.60 |
| w) 2141 SALC: Planning Training £26.00 [£5.20] | £31.20 |
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| | £20,307.92 |
14. **The Next Parish Council Meeting:**
Annual meeting of the Parish Council Wednesday 15th of May 2019 at 7.30pm in Village Hall.
15. **Temporary exclusion of press and public:** That pursuant to the Public Bodies (Admission at meetings) Act 1960 the Public and Press be excluded from the meeting due to the confidential nature of the business to be discussed
Correspondence Matters: to inform

16. **Temporary exclusion of press and public:** That pursuant to the Public Bodies (Admission at meetings) Act 1960 the Public and Press be excluded from the meeting due to the confidential nature of the business to be discussed
Employment Matters: inform
Holiday and application
17. **Temporary exclusion of press and public:** That pursuant to the Public Bodies (Admission at meetings) Act 1960 the Public and Press be excluded from the meeting due to the confidential nature of the business to be discussed
Employment Matters: to inform
Dinghy Payment
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Jill Davis – clerk@chelmondistonpc.info 01473 780159

Dated: 28th March 2019