

# Chelmondiston Parish Council

Chairman: Cllr. David Cordle

Parish Clerk: Mrs Jill Davis e-mail: [clerk@chelmondistonpc.info](mailto:clerk@chelmondistonpc.info) or Tel: 01473 780159

A Meeting of **CHELMONDISTON PARISH COUNCIL** will be held in **THE VILLAGE HALL** on **TUESDAY 2<sup>nd</sup> JULY 2019** at **7.30pm**. All Parish Councillors are summoned to attend and all parishioners are invited.

## AGENDA

The Council, members of the public and the press may record/film/photograph or broadcast this meeting when the public and the press is not lawfully excluded. This does not extend to live verbal commentary. Any member of the public who attends a meeting and objects to being filmed should advise the Parish Clerk who will instruct that they are not included in the filming.

1. **Welcome by the Chairman:**
2. **Apologies for absence:** to receive and consider apologies
3. **Dispensations:** to consider requests and **Declarations of Interest** to receive Pecuniary and Non-Pecuniary Interests from Cllrs on items to be considered at this meeting.
4. **Minutes of the Meeting:** to agree minutes of the meeting held on **4<sup>TH</sup> OF JUNE 2019.**
5. **Public Participation Session:** for the public to talk to Cllrs about items on the agenda **AND** to receive **Reports** (if available) from:
  - a) **County Councillor:**
  - b) **District Councillors:**
6. **Reports From: Committees/Representatives of other Committees/Groups/Meetings:** to receive **reports and proposals/requests** and to take **any action** deemed necessary.
  - a) **Planning Committee:** to update
  - b) **Village Hall:** to update
  - c) **Playing Field:** to update
  - d) **Village Amenities:** to update
  - e) **Other:**
7. **Clerks Report:** and to consider any action necessary since publication of the agenda
8. **Correspondence:** to take any action deemed necessary on correspondence received
9. **Climate/Species Information:** to inform Resident Request
10. **Recycle Centre:** to update June's financials
11. **Recycle Centre:** to consider Draft Lease to consider and sign £10.00 for statutory Notice
12. **Dinghy Park:** to update
13. **Village Sign:** to consider Cllr Bareham
14. **Bus Shelter:** to consider Cllr Roberts
15. **Neighbourhood Plan:** to update Application of a further Grant – £110.00 Draft Local Plan 22/07/2019 for 8 weeks
16. **Speed watch:** to consider Speeding equipment Locality Grant/CIL Money
17. **Community Payback Team:** to consider Schedule of Works - September
18. **Picnic Area Pin Mill Carpark:** to consider Cllr Bareham/Cllr Stanley
19. **Suffolk County Council:** to consider Community Self Help
20. **Contractor:** to consider Footpaths etc
21. **Financial Matters:**

- 21.1 RFO's Monthly Report:** June's 2019 Bank Reconciliation
- 21.2 Councillor Training:** to consider  
Cllr Stanley – Planning Workshop £32.00+VAT (21/11/2019)
- 21.3 Clerk Training:** to consider  
Networking Day – Mileage only
- 21.4 Councillor Training:** to approve  
£92.00 for Councillor Induction
- 21.5 LCPAS Internal Report:** to update  
2018 -2019 Internal Audit Report
- 21.6 External Auditor:** to inform  
Documents have been sent – awaiting sign-off
- 21.7 Petrol Strimmer:** to consider  
£130.00
- 21.8 Weed Sprayer:** to consider  
£130.00
- 21.9 To Consider Payments to:** and other invoices arriving after the posting of this agenda
- |    |   |                 |
|----|---|-----------------|
| a) | <b>2154 SA Meacock:</b> Monthly Garden services                 | £208.00         |
| b) | <b>2155 Cllr Green:</b> Cllr training travel expenses           | £8.64           |
| c) | <b>2156 SALC:</b> New Councillor training £92.00 [£18.40]       | £110.40         |
| d) | <b>2157 Jill Davis:</b> June's Salary                           | £996.39         |
| e) | <b>2158 Jill Davis:</b> June's Expenses                         | £347.01         |
| f) | <b>2159 Suffolk Accident Rescue Service:</b> Donation           | £40.00          |
| g) | <b>2160 Home – Start South Suffolk &amp; District:</b> Donation | £40.00          |
| h) | <b>2161 East Anglia's Children's Hospice:</b> Donation          | £40.00          |
| i) | <b>2162 St Elizabeth Hospice:</b> Donation                      | £40.00          |
| j) | <b>2163 East Anglia Air Ambulance:</b> Donation                 | £40.00          |
| k) | <b>2164 The Befriending Scheme:</b> Donation                    | £40.00          |
| l) | <b>2165 Suffolk Family Carers:</b> Donation                     | £40.00          |
| m) | <b>2166 Revitalise:</b> Donation                                | £40.00          |
| n) | <b>2167 Age UK Suffolk:</b> Donation                            | £40.00          |
| o) | <b>2168 Magpas:</b> Donation                                    | £40.00          |
| p) | <b>2169 Suffolk Neighbourhood Watch Association:</b> Donation   | £40.00          |
| q) | <b>2170 SACKERS:</b> Skip Charge £607.37 [£121.47]              | £728.84         |
| r) | <b>2171 HMRC:</b> Month 1 Payment                               | £138.57         |
| s) | <b>2172 HMRC:</b> Month 2 Payment                               | £108.15         |
| t) | <b>2173 HMRC:</b> Month 3 Payment                               | £108.15         |
|    |   | <b>£3194.15</b> |
- 22. Temporary exclusion of press and public:** That pursuant to the Public Bodies (Admission at meetings) Act 1960 the Public and Press be excluded from the meeting due to the confidential nature of the business to be discussed  
**Employment Matter:** to inform  
Parish Support
- 23. Temporary exclusion of press and public:** That pursuant to the Public Bodies (Admission at meetings) Act 1960 the Public and Press be excluded from the meeting due to the confidential nature of the business to be discussed  
**Complaint:** to consider  
Support requested from a resident
- 24. Temporary exclusion of press and public:** That pursuant to the Public Bodies (Admission at meetings) Act 1960 the Public and Press be excluded from the meeting due to the confidential nature of the business to be discussed  
**Complaint:** to consider  
Annual Meeting of the Parish
- 25. Temporary exclusion of press and public:** That pursuant to the Public Bodies (Admission at meetings) Act 1960 the Public and Press be excluded from the meeting due to the confidential nature of the business to be discussed  
**Employment Matter:** to consider  
CiLCA
- 26. The Next Parish Council Meeting:**  
**The next meeting of the Parish Council: Tuesday 6<sup>TH</sup> OF AUGUST 2019 at 7.30pm in the Village Hall.**