

# Chelmondiston Parish Council

Chairman: Cllr David Cordle

Parish Clerk: Mrs Jill Davis e-mail: [clerk@chelmondistonpc.info](mailto:clerk@chelmondistonpc.info) or Tel: 01473 780159

A Meeting of **CHELMONDISTON PARISH COUNCIL** will be held in **THE VILLAGE HALL** on **TUESDAY THE 7<sup>TH</sup> OF JANUARY 2020** at **7.30pm**. All Parish Councillors are summoned to attend and all parishioners are invited.

## AGENDA

The Council, members of the public and the press may record/film/photograph or broadcast this meeting when the public and the press is not lawfully excluded. This does not extend to live verbal commentary. Any member of the public who attends a meeting and objects to being filmed should advise the Parish Clerk who will instruct that they are not included in the filming

1. **Welcome by the Chairman:**
2. **Apologies for absence:** to receive and note apologies
3. **Dispensations:** to consider requests and **Declarations of Interest** to receive Pecuniary and Non-Pecuniary Interests from Cllrs on items to be considered at this meeting.
4. **To approve the minutes of the Parish Council Meeting held on the 3<sup>rd</sup> of DECEMBER 2019:**
5. **Public Participation Session:** for the public to talk to Cllrs about items only on the agenda
6. **Reports:** to receive reports
  - 6.a County Councillor Report
  - 6.b District Councillor Report
7. **Reports From: Committees/Representatives of other Committees/Groups/Meetings:** to receive reports and proposals/requests and agree any actions needed:

7.a Planning Committee	7.b Village Hall
7.c Playing Field	7.d Village Amenities
7.e Pin Mill Multi-Agency	7.f Climate and Ecological Emergency Working Party:
8. **Clerk's Report:** Items received after publication of the agenda
9. **Correspondence:** Items received after the publication of the agenda
  - 9.a To inform the members of correspondence from Suffolk County Council
  - 9.b LTN Financial Assistance to the Church
  - 9.c AONB Monthly Report for November 2019
  - 9.d For members to consider the nomination re the Buckingham Palace Garden Party 2020
  - 9.e Open Letter from NALC's Chairman
10. **Recycle Centre:**
  - 10.a To inform the members of December's financial information - supporting paper
  - 10.b Shotley Parish Council cheque for £750.00 received for 2020 -2021.
11. **Neighbourhood Plan:**
  - 11.a Cllr Ward to update the members with any progress of the Neighbourhood Plan
12. **VE Day and VJ Day 75<sup>th</sup> Anniversary and War Memorial:**
  - 12.a To inform members that there is a meeting to discuss the events on the 12<sup>th</sup> of January 2020.
  - 12.b To inform members that 1 quotation for the War memorial has been received.
13. **Dinghy Park:**

For members to consider the costing for the materials for the non-permit Dinghies £75.00
14. **Community Payback Team:**
  - 14.a To inform the members of the calendar of works for 2020
  - 14.b For members to consider areas of the village for the community payback team to work
15. **Annual Statutory Considerations:**
  - 15.a For members to approve the Standing Orders (No Changes)
16. **Budget 2020-2021:**
  - 16.a To circulate the overview of the budget 2020-2021 to the members
  - 16.b For members to consider approving the budget recommended by the Finance Advisory Group Option A
  - 16.c For members to consider approving the budget with the revised Precept request Option B
17. **Precept 2020-2021:**
  - 17.a For members to Consider Option A request
  - 17.b For members to consider Option B request
  - 17.c For members to approve the Chairman, RFO and two members to sign the Precept Form.
18. **Finance and Administration:**
  - 18.a To update the members with the Monthly financial Report for December 2019
  - 18.b For members to consider the request from the supervisor of the allotments to fell a non-native Eucalyptus tree

- 18.c For members to consider allocating £100.00 for a sustainable tree at Jubilee Garden (resident request)
- 18.d To inform members that the annual charge to ICO has been made and the certificate has been received.
- 18.e For members to consider rectifying the problem with the Defib at the Village Hall
- 18.f For members to consider requesting insurance for the Parish Council Representative at the Village Hall
- 18.g For members to consider requesting the parish clerk to instruct the solicitor in relation to Bylam and Pin Mill Common Land Registry
- 18.h For members to consider the communication received from the solicitor in relation to Bylam Common
- 18.i For members to consider the requests from a resident in relation to areas at Pin Mill
- 18.j For members to consider upgrading the condition of the carpark (pot holes Cllr Keeble)

**19. Payments to Consider:** January 2020

**AUTHORISATION FOR 07/01/2020:**

A 002220 – Jill Davis - December Expenses £58.71 [£3.00]	£61.71
B 002221 – Jill Davis - December Salary	£996.39
C 002222 – Royal British Legion (Purchase of the annual wreath)	£30.00
D 002223 – HMRC Month 7 Payment	£108.15
E 002224 – HMRC Month 8 Payment	£107.95
F 002225 – HMRC Month 9 Payment	£108.15

**TOTAL: £1412.35**

**20.**

**The Next Parish Council Meeting:**

**The next meeting of the Parish Council: Tuesday 4<sup>TH</sup> OF FEBRUARY 2020 at 7.30pm in the Village Hall.**

*Jill Davis* Parish Clerk

Dated: 02/01/2020