

# Chelmondiston Parish Council

Chairman: Cllr David Cordle

Parish Clerk: Mrs Jill Davis e-mail: [clerk@chelmondistonpc.info](mailto:clerk@chelmondistonpc.info) or Tel: 01473 780159

A Meeting of **CHELMONDISTON PARISH COUNCIL** will be held in **THE VILLAGE HALL** on **TUESDAY THE 4<sup>th</sup> OF FEBRUARY 2020** at **7.30pm**. All Parish Councillors are summoned to attend and all parishioners are invited.

## AGENDA

The Council, members of the public and the press may record/film/photograph or broadcast this meeting when the public and the press is not lawfully excluded. This does not extend to live verbal commentary. Any member of the public who attends a meeting and objects to being filmed should advise the Parish Clerk who will instruct that they are not included in the filming

1. **Welcome by the Chairman:**
2. **Apologises for absence:** to receive and note apologies
3. **Dispensations:** to consider requests and **Declarations of Interest** to receive Pecuniary and Non-Pecuniary Interests from Cllrs on items to be considered at this meeting.
4. **To approve the minutes of the Parish Council Meeting held on the 7<sup>TH</sup> of JANUARY 2020:**
5. **Public Participation Session:** for the public to talk to Cllrs about items only on the agenda
6. **Reports:** to receive reports
  - 6.a County Councillor Report
  - 6.b District Councillor Report
7. **Reports From: Committees/Representatives of other Committees/Groups/Meetings:** to receive reports and proposals/requests and considerations and agree any actions needed:
  - 7.a Planning Committee
  - 7.b Village Hall
  - 7.c Playing Field
  - 7.d Village Amenities
  - 7.e Pin Mill Multi-Agency
  - 7.f Climate and Ecological Emergency Working Party:
8. **Clerk's Report:** Items received after publication of the agenda or for items needing discussion
9. **Correspondence:** Items received after the publication of the agenda or for items needing discussion
  - 9.a To inform the members of the England Coast Path Proposals Final Report – closing date 11<sup>th</sup> of March 2020
  - 9.b For members to consider the date for the Annual Spring Clean Event.
  - 9.c To inform the members of Babergh Districts Council intention to recommend to each District Council that a Full Community Governance Review of all Parish and Town Councils been undertaken
  - 9.d To inform the members of the closure of Chelmondiston Playgroup
  - 9.e To inform the members of the reply from St Andrew's Parochial Church Council.
  - 9.f To inform members of the reduction of the speed limit from before Freston Cross Roads to after Monkey Lodge Freston Hill – 40mph
  - 9.g For members to consider a response to the email received from Freston Parish Council
10. **Holbrook Academy Presentation:**
  - 10.a Presentation by Holbrook Academy in relation to the grant request
  - 10.b For members to consider the grant request from Holbrook Academy
11. **Recycle Centre:**
  - 11.a To inform the members of January's 2020 financial information - supporting paper
  - 11.b To inform the members that 2 quotations have been received for the Health and Safety Risk Assessment contract and are to be considered at March's Parish Council in March.
  - 11.c To inform the members that a contractor will be visiting the Recycling Centre on the 05/02/2020 with the Chairman to prepare a quotation for consideration at March's Parish Council meeting.
12. **Neighbourhood Plan:**

Cllr Ward to update the members from the meeting held on the 8<sup>th</sup> January 2020
13. **VE Day and VJ Day 75<sup>th</sup> Anniversary and War Memorial:**
  - 13.a To update members with the events for the VE/VJ Anniversary (Chelmondiston/Shotley Parish Council)
  - 13.b To update the members with the events for the VE/VJ Anniversary (Chelplin Projects)
  - 13.c To inform members that 3 quotations have been received for the War Memorial and the grant application has since been updated
  - 13.d To inform the members that the War Memorial has been Grade II listed by Historic England
  - 13.e to update the members with the communications from the heritage team at Babergh District Council
  - 13.f For members to consider approving the planning application for Listed Building Consent (free process)

14. **Dinghy Park/Pin Mill:**  
14.a To inform the members that all work highlighted in the Tree Risk Report has been completed  
14.b To update members of the legal protection of the trees on the common
15. **Community Payback Team:**  
15.a To inform the members of the work completed at the 'Woodlands'  
15.b To formally thank the member of the public in removing all the grass cuttings.  
15.c To inform the members of the work carried out on the 01/02/2020  
15.d To inform the members of the work that is to be carried out on the 08/02/2020  
15.e To update members with the running total of the team's cost
16. **Grant Requests:**  
16.a For members to consider the grant request from Freston Parish Council  
16.b For members to consider the grant request from Chelphin Projects  
16.c For members to consider the grant request from Peninsula Community Play  
16.d For members to consider the grant request from Shotley Peninsula Anniversary Events
17. **Finance and Administration:**  
17.a To update the members with the bank balances for January 2020  
17.b To inform the members that confirmation has been received from Babergh District Council in relation to the precept amount for 2020-2021.  
17.c To inform the members that the s137 expenditure for 2020-2021 is £8.32 per elector  
17.d To inform the members that the VAT Reclaim for the year is £3183.60 and has been applied for  
17.e To inform the members that the SALC Subscription has been increased by 3% to £412.00 for the year 2020-2021  
17.f For members to consider the parish clerk attending the training workshop 'preparing for audit' £20.00  
17.g For members to consider the parish clerk attending the Town and Parish Council Liaison meeting at Chapel St Mary. Fuel cost 22 miles at 0.45p £9.90  
17.h For members to consider the cost of cancelling the 002213 RFO Cheque with the bank. Charge of £10.00. (03/12/2019 – cheque is filed and shredded)  
17.i For members to consider the removal of the trip hazard at the Village Hall  
17.j For members to consider repainting the white lines at the Village Hall (Village Hall request health and safety risk)  
17.k For members to consider the purchase of an additional shrub for Jubilee Garden (Cllr Ward)  
17.l For members to consider the 3 sites in the parish for the Speed Indicator Device to be located and which member is available to lead the project.
18. **Dates for the Diaries:**  
**To inform members of the following:**  
18.a Meeting Date and Venues 2020 for Babergh East, Police and Parish Forum  
18.b Chelmondiston Village Hall 14<sup>th</sup> of October 2020 confirmed for Babergh East, Police and Parish Forum Meeting  
18.c Town and Parish Council Liaison Meeting 4<sup>th</sup> or 5<sup>th</sup> of February 2020
19. **Payments to Consider:** February 2020  
**AUTHORISATION FOR 04/02/2020:**
- |   |                 |
|---|-----------------|
| A 002226 – Jill Davis – January's Expenses £103.74 [£13.23] | £116.97         |
| B 002227 – Jill Davis – January's Salary                    | £996.39         |
| C 002228 – Peninsula Tree Services – Completed tree works   | £695.00         |
| <b>TOTAL:</b>   | <b>£1808.36</b> |
20. **The Next Parish Council Meeting:**  
**The next meeting of the Parish Council: Tuesday 3<sup>rd</sup> of MARCH 2020 at 7.30pm in the Village Hall.**  
**Temporary exclusion of press and public:** That pursuant to the Public Bodies (Admission at meetings) Act 1960 the Public and Press be excluded from the meeting due to the confidential nature of the business to be discussed
21. **Employment Matters:**  
For members to discuss and consider various employment matters: