

## Minutes of **CHELMONDISTON'S ANNUAL PARISH/VILLAGE MEETING** held on TUESDAY 23<sup>rd</sup> MAY 2017 at 7.00pm in the VILLAGE HALL

**Abbreviations:** SCCllr- Suffolk County Councillor; DCllr – District Councillor; SNT – Safer Neighbourhood Team; CC – County Council; PC – Parish Council; RFO – Responsible Finance Officer

**Present:** approximately 30 residents (including Parish Cllrs)

1. **Welcome:** The Chairman opened the meeting and welcomed all, especially SCCllr, Dave Wood the DCllr, Derek Davis and DCllr, Peter Patrick. The Chairman asked everyone to stand for a 1 minute silence to show respect and consideration for the 22 people who died; for the many who were injured and for the families affected by the suicide bombing at Manchester on Monday 22<sup>nd</sup> May 2017.
2. **Apologies:** received from Sam Nunn & Sophie Baylor (Playing Field Cttee); Simon Brown (Pin Mill Society); Cllr D Barwick and Cllr J Hammond, Christine Ward.
3. **To agree the minutes of the Annual Parish Meeting held on 17<sup>th</sup> May 2016:**  
Draft copies of the minutes had been on the website for several months. There is also a copy on the table. There were no dissenting voices, so the Chairman signed the minutes of last year's Parish meeting.
4. **Reports:**

**Chairman's Report – Cllr David Cordle**

  - The Chairman gave a succinct overview of the Parish Council's work over the previous 12 months, mentioning the following:
  - **County Councillor's Report – Dave Wood**  
David began by thanking those for re-electing him as their County Councillor and he was looking forward to representing the residents of the Peninsula for the next 4 years. Once again there had been further cuts to mainline services, including the loss of Whole-time Firefighters and the removal of frontline Fire Engines at Ipswich, Bury St Edmunds and Lowestoft.  
Within this year's proposed budget are a further 30m worth of cuts to come.  
*Highways:* The contract with Kier has been extended, subject to the review of current operation procedures and a new delivery plan – the second in as many years! An Assistant Director has been appointed who will take this forward. There has been some improvement but once again money is tight.  
*Council Tax (CT):* Last year there was a new band of CT, specifically for Adult Social Care, as ordered by the Government. This gave rise to a 2% increase on the County Council's side of the CT. This would follow through again in 2017-18.  
*Community Transport Service:* A lot of concern has been voiced about this service, which following the Buzabout service started many years ago by Dave and Penny Clarke and heralded by SCC, as the way forward. Dave in conjunction with CAS, intends to conduct a survey of the Peninsula to see what is required and the possibility of running something themselves, as long as funding can be secured.  
*Devolution:* (Suffolk Norfolk and Cambridgeshire). Derailed! Cambridgeshire were allowed to go it alone and have recently had their mayoral elections. Several districts in Norfolk would not support a Suffolk/Norfolk agreement, although Suffolk are still keen to go ahead with this but it may be a long way off.  
*Locality Budget:* grant from David's fund have helped local organisation, which includes grants to The Shoreline Benefice to improve lighting in St Andrew's Church, Stage lighting for the Chelplin Players and the PC for the defibrillator cabinet. A list of all the grants can be found on the SCC website.  
*Suffolk Coast & Heaths AONB:* Dave gave a brief outline on the extension of the AONB and the formal consultation which would be out for the public after the general election in June.

*Questions/Comments from the floor:* \*recent Main Road repairs – Why have the cat's eyes been removed? Why is the road being resurfaced when it was only done 2 years ago? Will the drainage problem (flooding) opposite the Forester's Arms be rectified?

*Dave responded* – it is very possible that the cat's eyes will not be replaced. It was understood that there will only be a new surfacing dressing.

Woolverstone had their cat's eyes replaced.

*Dave* – He will make further enquiries with the Highways department and will report back to the PC.

➤ **DCllr Report - Peter Patrick**

Peter introduced himself; this was his first Parish/Village meeting with Chelmondiston.

➤ **DCllr Report - Derek Davis**

Derek held a different view on how the District Council was progressing. A number of employees would experience difficulties with the move to Ipswich. He was also concerned about the cabinet model of governance, as the Chair and the Vice Chair of the Cabinet were both on the Shadow Scrutiny Committee. Generally, with the reorganisation, some matters were being conducted painfully slowly.

➤ **Finance Report – Fran Sewell -Parish Clerk/RFO**

Copies of *Summary of Receipts & Payments* and *Bank Reconciliations* for financial year **2016-17** were placed on chairs and on the table.

**Total RECEIPTS - £43,910.82** of this **£24,430** was the **Precept** [which was kept same as the previous year] plus a **grant of £610.75**. **The grant...** is *specifically* for Council Tax support schemes. This present financial year we receive no grant.

**Total PAYMENTS - £29,948.53** [we came in under budget!]

**Total BALANCE on 31<sup>st</sup> March 2017 - £61,292.24**

All Parish Council records are now with the *Internal Auditor* - Local Council Public Advisory Service. The PC decided to change the *Internal Auditor* for these accounts so as to get another perspective on finance and council management generally.

The PC will receive a written report and then the PC will send the final documents with the 5 Annual Return to BDO LLP, the *External Auditor*. Copies of the sections of the Annual Report that have been filled out were on the table.

The will be made available to the public from **8<sup>th</sup> June until 19<sup>th</sup> July** (a statutory requirement) notices to advertise this will be on the notice boards and on the website.

The PC has been discussing their **General Reserves**. These have been kept high due to the uncertainty of referendums on increases of more than 2%; for getting more playground & Keep Fit equipment; supporting the *Household Waste Centre*; and we recently discussed supporting the *Community (Cycle) Path* now the Ganges site has been given the 'go ahead'.

Fran suggested residents look through the accounting statements in their own time and to contact her with any queries.

5. **Defibrillator/CPR Training:** *Clerk reported* - Sara Hopkinson (Pin Mill Rd) *Pin Mill Cruising* [runs courses] has kindly taken 2 sessions so far – the Over 60's and an evening session, which were very successful. People were able to handle the defibrillator and try out the CPR on the dummies provided. The idea of this course is to give people confidence in both handling the defib and doing CPR.

The Defibrillator sits in the cabinet on the external wall of the Village Hall. It is checked weekly by either the Clerk, Lucy or David Powell.

The Clerk thanked the Village Hall Cttee for installing a sensor light above the cabinet.

Questions from the floor were answered. *The defib is extremely safe to use. You can cause no damage to the invalid. A recorded voice will speak on activation and will give you step by step instructions.* It is always better to do something rather than doing nothing.

The PC has a CPR Training set - 9 dummies included! and are prepared to let other groups use this. Instruction discs are included. If anyone is interested please get in touch with the Clerk. There will be more training sessions in the near future.

**6. Future Development Projects - what does the community want?**

- 7. Street Names:** Babergh DC have asked all parishes for suggested road names for possible future developments. Babergh feel that this would save considerable time when working with developer.

*The Chairman suggested people think about possible names during the tea and coffee break.*

**8. Policing on the Peninsula:**

A monthly newsletter is produced by the **Hadleigh SNT** and can be found on the Constabulary website which cover the whole area. [www.suffolk.police.uk/your-area/hadleigh](http://www.suffolk.police.uk/your-area/hadleigh)

March 2017 is the latest newsletter. [1 on table]

To confirm – The area has a new sergeant, Sgt Joanne Miah 1490. We do not have a designated PCSO. (They now have their own separate rolls.)

**There is a Safer Neighbourhood Team meeting here in the Village Hall on 5<sup>th</sup> JULY.**

**Parking:** the PC has received complaints/concerns about the parking on the Main Road by the Pin Mill Road junction, which makes it very hazardous at times to get out onto the Main Road. People are also concerned with parking on double yellow lines at Pin Mill.

It is not within the PC remit to deal with these parking issues but we would like to suggest to residents that they take care when parking in these areas. The PC has also made the police aware of this.

**Traffic-Calming Measures:** now that the Ganges is 'on' the PC will be writing to the authorities to remind them to involve and consult with us (as promised) over the traffic-calming measures that they may have in mind before implementation. Both the District and County Cllrs will be helping the PC with this and will be talking with the developers/contractors in the very near future. Information would be rolled out as soon as it is available.

*Questions/Comments from the floor:*

Would a pedestrian crossing be acceptable? Dave Wood confirmed that these would only be installed where there is street lighting; the lighting would need to be provided and maintained by the PC.

Rumble strips was suggested as a possible affective measure.

According to the s106 agreement, monies from the developer will be released on the completion of a stated number of dwellings.

Dave Wood would also be looking at reviving the Peninsula Alliance and would be meeting with Freston PC in June/July.

**9. Call for Volunteers and Co-ordinators:**

**a) Community Emergency Plan:** The PC would be updating the Emergency Advice leaflet (2015). [Copies on table] incorporating a piece about the defibrillator and CPR. A copy will be delivered to all households. There is a need for more area co-ordinators to work with the Team, as some members have either retired or moved. There are 7 areas around the Parish and a co-ordinator for each area will act as a centre-point for information. The Emergency Plan is held by the PC but it is operated by volunteers from this community with help from the PC.

Sara Hopkinson has agreed to help with updating the plan and with providing links to the coastguard service.

For further information and to volunteer please get in touch with the Clerk, Rosie Kirkup and or John Deacon.

**b) Footpaths:** help required - get in touch with RK/David C.

**c) Community Orchard - Like to thank David and John Cordle** for permitting this area of their land to be used as such and **Lee Foster and Keith Cooper** for planting the trees etc. We are working with the [Community Payback Team](#) to work over the area. There will be a small path leading to a seat. We hope to sow grass with wild flower seeds onto the area.

**Looking for volunteers to help look after the area.**

**THESE MINUTES ARE A RECORD UPTO POINT 9.  
THE ESTABLISHED CLERK RETIRED AT THE END OF OCTOBER 2017 HAVING  
GIVEN 13 YEARS SERVICE TO THE PARISH COUNCIL.  
THE CURRENT PARISH CLERK HAS BEEN IN THE POSITION SINCE 12<sup>TH</sup>  
DECEMBER 2017.**

**THE PARISH CLERK CANNOT COMPLETE THE MINUTES DUE TO LACK OF NOTES  
BEING AVAILABLE.**

**Signature:.....David Cordle.....**

**Name:.....David Cordle.....**

**Date:.....22/05/2018.....**

**The minutes were agreed to be a true record and were signed by the Chairman, Cllr David Cordle, at the meeting held on 22nd May 2018.**