

**CHELMONDISTON PARISH COUNCIL
FOOTPATHS, TREES AND HEDGEROWS COMMITTEE**

Minutes of the meeting held at 7.30pm on Monday 8th July 2013
in the Committee Room of the Village Hall

Present: Cllrs: David Cordle (Chairman), M Stevens,
Others: L.Foster, P.Norton

1. WELCOME AND APOLOGIES

The Chairman welcomed members to the meeting. Apologies for absence were received from Cllr R Kirkup (other commitment) and B.Miller (on holiday). K Cooper was not present.

2. MINUTES OF THE MEETING held on 18th March 2013

The minutes of the meeting of 18th March 2013 were agreed and were signed by the Chairman

3. MATTERS ARISING from the meeting held on 18th March 2012

No matters were raised from the minutes of the meeting of 18th March 2013.

4. DECLARATION OF INTERESTS

LF declared that he had an interest in Agenda Item 7 as he had carried out the risk assessment and maintenance requirements of Parish Council trees.

5. FOOTPATHS

5.1 Monitoring Returns for Summer 2013 were received from all areas except Areas 4 and 7. BM and KC to be asked to submit reports for their areas in due course.

5.2 Work to be done. Repairs to the fence at the bridge over the Grindle on FP 7A and to the pot holes in BW 11 (Hill Farm Lane) have been carried out. Other work required involves cutting back hedges and strimming long grass, and will be carried out during routine maintenance.

5.3 Maintenance and repair of machinery: Regular maintenance is ongoing. No repairs are necessary at present.

5.4 Monitoring Returns for the Autumn will be sent out to members with the Agenda for the next meeting.

6. TREES AND HEDGEROWS

6.1 Tree Wardens Report. LF reported that together with the land owner, Mr J Edgell he had replaced the broken fence as minuted at 5.2 above. The stile at the junction of the permissive path and BW 6 had been renewed and dead elms in Hollow Lane had been cleared. .

6.2 Projects in hand.

1. The footpaths map to be displayed in the village car park has been prepared. A new board for the map is to be provided by the PC.

2. An oak tree on the playing field near a garden at the rear of Woodlands should be examined to see if overhanging branches should be removed.

7. RISK ASSESSMENT AND MAINTENANCE FOR PARISH COUNCIL TREES

The PC contracted LF to carry out the risk assessment .and maintenance requirements. This has been completed and the assessment delivered to the PC. Work on urgent tasks would commence next week. The Chairman asked that the thanks and appreciation of the Council for LF's thorough and comprehensive assessment be recorded.

8. ANY OTHER BUSINESS

PN raised the need to find replacements for the two former committee members, P Mann and D Latter.

9. DATE AND TIME OF NEXT MEETING

The next meeting of the Footpaths, Trees and Hedgerows Committee will be held on Monday 11th November 2013

The meeting closed at 8.15pm

Signed. *David Cordle* Date *11/11/2013* . .

(David Cordle, Chairman)

These minutes were agreed to be a true record and were signed by the Chairman at the meeting held on 11th November 2013