

**MINUTES OF THE MEETING OF CHELMONDISTON PARISH COUNCIL HELD ON
TUESDAY 3rd APRIL 2012 IN THE VILLAGE HALL AT 7:30 pm.**

Present: *Chairman:* Cllr David Cordle
Councillors:, R Kirkup, C Keeble, M Stevens, J Hawkins, R Morgan, D Latter and Dot Cordle.

In Attendance: *Parish Clerk*-Fran Sewell, Suffolk CC David Wood, Mark Deer Suffolk CC and 2 members of the public.

1. **WELCOME BY CHAIRMAN:** *Cllr D Cordle* opened the meeting at 7:32pm and welcomed everyone.
2. **APOLOGIES:** *apologies were received, and accepted, from Cllr A Fox - ill. Cllr J Deacon - holiday. Safer Neighbourhood Team - unable to attend.*
3. **DECLARATION OF INTERESTS:** *to receive disclosures of personal & prejudicial interests from Cllrs on matters to be considered at the meeting.*
None declared
4. **MINUTES OF THE MEETING:** *to agree minutes of the meeting held on 6th March 2012*
The minutes were agreed to be a true record by those who had been present and were duly signed by the Chairman, Cllr David Cordle.
5. **MATTERS ARISING:** *to consider matters arising from meeting on 6th March 2012*
 - 5.1 **Item 9.8 - Mrs Crouch:** *Tree pruning on B1456 near Bylam Lane:* e-mail requesting that the Parish Council consider taking the matter up with the J Mayhew (landowner). The Chairman had spoken with Mr Mayhew who was very apologetic. He would endeavour to tidy the area up. Clerk would contact Mrs Crouch.
 - 5.2 **Item 9.9 - Pin Mill Society (J Prosser):** *Remembrance Tree for D.L. Sanders* – letter asking permission to plant a tree on Pin Mill Common.
Clerk had mailed Mr Prosser with Cllr Fox's contact details. To date, Cllr Fox had confirmed that he had not heard from Mr Prosser.
Other matters would be discussed under the items on this agenda.
6. **PUBLIC PARTICIPATION SESSION (Pertaining to the Agenda)**
The Chairman brought forward Item 10 and invited Mark Deer to speak.
10. **PENINSULA COMMUNITY RECYCLING CENTRE:** *to consider the future operation of the site.*
Mark reported on the Steering Group meeting held on 26th March at Cllr David Cordle's house. Mr Richmond had confirmed that Collins Skip Hire could not justify the operating costs and would not be continuing after the May bank holiday.
From 8th May 2012 the site would no longer be manned but it would be open seven-days a week, as a 'Bring Site', for people to take a wide range of recycling including glass, textiles, newspapers and magazines, for free. This would eliminate overhead costs like staffing and licence fees.
A Press Release had been sent out. Clerk had posted the 'release' on the website, notice boards and at the Post Office. It had also been forwarded to the Clerks on the peninsula.
The community would be exploring options to continue to use occasional skips on a charge basis for garden rubbish and bulky items.
Throughout April the site would be open from 9am to 4.30pm on Fridays and Saturdays. Charges will start from £3 for garden rubbish and general waste, recyclable material of a value would be accepted free of charge.
Clerk to arrange a Steering Group meeting to discuss the future operations and the details of when the skips will be on site.
Cllr Wood was thanked for offering to grant money for the first two skip hiring's.
The Chair publically thanked Mark for all his efforts and help. Mark then left.
7. **REPORTS:** *to receive reports (if available) from:*
 - a) **Safer Neighbourhood Team** - *written report:*
 - 3 x Criminal damage to vehicles in Lings Lane
 - 1 x theft from motor vehicle in Pin Mill Road (windscreen wiper removed).

b) County Councillor David Wood:

Full Council on 29th March - Pay Policy Statement: salary structure for Directors ranges from £98,393-£126,733. For Assistant Directors it ranges from £68,096-£96,824.

Senior Manager: £55,287-£64,399.

The Chief Executive earns eight times more than the Council's median earner and thirteen times more than the lowest paid.

Next Full Council meeting: 24th May 2012.

Cabinet meeting on 20th March - discussed *Future of Back Office Services beyond May 2014. *Arrangements for Admissions to Schools in Suffolk and *Externalization of Adult Employment Advice Guidance Learning & Skill Service (Realise). See

<http://committeeminutes.suffolkcc.gov.uk/meeting.aspx?d=20/Mar/2012&c=The%20Cabinet>

Consultation: Demand Responsive Transport - The Scrutiny Cttee will be looking into whether this is producing an adequate service. Responses in by 20th April.

See <http://www.surveymonkey.com/demandresponsive>

Appointment of ACS Director: Anna McCreadie has been awarded the post of Director of Adult & Community Services. She has been in the role of interim director since April 2010.

c) District Councillor John Deacon: no report**8. REPORTS FROM: Committees/Representatives of other Committees/Groups /Meetings to receive reports and requests and to take any action deemed necessary.****a) Planning:** See 03/04/12 minutes

PLANNING APPLICATIONS:

B/12/00266/FUL - The Butt and Oyster Inn, Pin Mill, Chelmondiston, Ipswich IP9 1JW

Erection of decking to front of Public House

Letters were received from residents who were opposed to the application. No correspondence was received in favour.

The proposal was considered to be 'over-development' and would be a very dominant feature with an adverse impact on the setting of the pub, a listed building, and on the character of this 'working' environment, all of which is in a Conservation Area .

Concerns were raised as to Health & Safety with the big possibility of food scraps falling under the decking, which would then become an ideal habitat for rats and mice.

It was not thought that this decking would either help to sustain the pub or maintain and improve the viability of important rural services, as is suggested in the Planning Statements

The Committee recommended REFUSING the application on the grounds of 'over-development'; not in-keeping with the area and Health and Safety, with regard to vermin.

Clerk to write incorporating the comments as written above.

Comments were also made regarding the traffic and parking problems at Pin Mill. The Butt and Oyster pub has now reduced parking due to the development of the rear extension.

PLANNING DECISIONS:

None at the time of posting the agenda but a decision had been received just prior to the meeting.

B/12/00277/TCA - Albert Cottage, Pin Mill, Chelmondiston Ipswich IP9 1JT

Reduce no1. Ash Tree by 30-50%

[Babergh DC gave notice that the work specified may be undertaken without further recourse to them.](#)

CORRESPONDENCE:

The National Planning Policy Framework - Published on 27th March 2012. A 50 page document that replaces over 1,300 pages of policy. It will supposedly give communities unprecedented power and will help protect and enhance the natural and historic environment.

See <http://www.communities.gov.uk/publications/planningandbuilding/nppf>

PLANNING APPEALS BY TOWN, PARISH & COMMUNITY COUNCILS: *to consider a response in support of the Early Day Motion No. 2824*

It is NALC policy that local councils should be able to appeal against the granting of planning permission, where they have recommended refusal.

The Committee recommended writing to Tim Yeo MP requesting that they sign the Early Day Motion No 2824 in support of the *Planning Applications (Appeals by Town and Parish Council) Bill*.

b) Village Hall: No Meeting**c) Footpaths, Trees & Hedgerows:** Lee Foster would be removing the stile by the picnic area on FP7a. The Chairman had spoken with Mr Edgell regarding the collapse of the railings over the Grindle on FP7a.

- d) Playing Field:** Cllr Latter, Cllr Hawkins and Cllr Stevens had cleared the entrance to the field and part way down the wooded side of the field, of all the undergrowth; sacks of rubbish had been removed. Due to the amount of undergrowth, branches etc collected, Cllr Stevens had called in a contractor to help move it to the bonfire area where it was burnt. Lee Foster would be looking at trees around the area that may need pruning.
- e) Village Amenities:** **Orwell garden* (Jubilee Garden) - SCCllr David Wood has offered a grant of £750 to go towards the makeover. Clerk had been in touch with resident who was sourcing quotes for the work. She was looking at getting another grant but the Chairman felt that work should be started very soon regardless of whether another grant could be obtained. **Jubilee Celebrations* - The Community Council were hoping to have an event on each of the 4 days. A final detailed programme would be delivered to every house during the latter part of May. There would be a Village Party on the school field with live music and a licensed bar, free hog roast, competitions and more. A Commemorative Mug would be given to every village child between 0-16 inclusive (on completion of a form). **March Litter pick* - This went very well and all rubbish was collected on the Monday by Babergh DC from the Collimer Close car park. Between 20-30 people turned up to help.
- f) Clerk's report:** None
- 9. CORRESPONDENCE:** *to respond to correspondence received up to the meeting 3rd April 2012 and to take any action deemed necessary.*
- 9.1 Anglian Water: Hosepipe ban** - For Anglian Water customers this will take effect from Thursday 5th April, which is before the Easter weekend. They are currently applying for a drought permit, which will allow them to take measures to secure supplies including increasing the abstraction from rivers where appropriate and sustainable.
See Consultation on the Defra website at water.resources@defra.gsi.co.uk
- 9.2 PCSO Joanne Adams & John Edwards: Road markings down Pin Mill Road** - e-mails regarding the bad state of the double yellow lines. The Police will be speaking with Suffolk CC, Highways and have suggested that the Parish Council also write to Highways in support. Ian Richardson at Highways will be doing a site visit. Clerk to write in support, to Highways. Cllr Wood said he would speak with Highways.
- 9.3 Babergh DC & Mid Suffolk DC: Suffolk Village of the Year Awards 2012** - entry forms in by 18th May 2012. *See Circulation Bag.*
- 9.4 Andrew Sterling: Traffic Speeding** - e-mail requesting that Traffic Speeding be put on the agenda again. The Chairman felt that this had been discussed previously on several occasions. It was considered that Traffic Calming measures would be taken into consideration with a s106 agreement when the new Ganges site application was submitted. Cllr Wood said that the speed count carried out last year, had not highlighted speeding as a big problem. As previously discussed Cllrs did not want to be involved with manning a speed gun. Cllr Wood pointed out that a local group could organise this themselves. Clerk would reply to Andrew explaining the situation.
- 9.5 Beryl Walker: Parish Council Vacancy** - confirming that she would like to apply for the position. The Chairman read out her letter.
Clerk had been advised to advertise the position and had put a notice on the boards.
Agenda for May meeting.
- 9.6 Mrs Alexander: Dog Poo** - E-mail complaining about the amount of dog 'poo' on pavements. Clerk will look out more posters.
- 9.7 Christine Cook: Pages Common** - congratulatory e-mail on the improvements made to Pages Common. Questions whether more the trees and hedging could be replaced on Pin Mill Common. There was a problem with planting trees, bushes close to the Grindle on Webb's side as branches overhang the dinghies and debris gets from the tress gets trapped in the Grindle.
- 9.8 Rachel Jackson: Pin Mill Common Use** - wishes to hold a wedding celebration with hog roast for around 100 guests. According to the bylaws the area should be available to all of the public at all times The Council did not feel that this was a suitable venue for such a large private party. Clerk would write with an explanation.

9.9 Babergh & Mid Suffolk DCs: *Consultation on Proposed Policy, Fees & Procedures Sex Establishment Licensing* (Shop, Cinema & Entertainment) (Schedule 3 to the Local Government (Miscellaneous Provision) Act 1982 Consultation response to Babergh by 25th May 2012

www.babergh.gov.uk (follow links 'Business' then 'Licensing and Registration' then 'Miscellaneous Licences' to find the Sex Establishment Licensing page. *See Circulation bag*

9.10 Suffolk ACRE: *2012-13 Membership Renewal - See Circulation bag and Finance (£25)*

9.11 SAVO: *2012-13 Membership Renewal- See Circulation bag and Finance (£10)*

9.12 David Ramsbottom: *Wind Turbines-* a request to sign a private petition against Wind Turbines.

9.13 Circulation Bag:

Babergh DC & Mid Suffolk DC: *Suffolk Village of the Year Awards 2012.*

Suffolk ACRE: *2012-13 Membership Renewal* **SAVO:** *2012-13 Membership Renewal*

BDO: *2011-12 Audit...Auditors instructions* **NALC:** *Employment Briefing*

Babergh & Mid Suffolk DCs: *Consultation on Proposed Policy, Fees & Procedures Sex Establishment Licensing* (Shop, Cinema & Entertainment) (Schedule 3 to the Local Government (Miscellaneous Provision) Act 1982

SCCllr David Wood left the meeting.

11. PIN MILL: *to receive reports/proposals and to take any action deemed necessary.*

11.1 Flood Alleviation Proposal - The revised *Residents' Association Agreement* had been sent to all Cllrs. The Chairman felt the council should be given a definitive statement from Suffolk CC that the council would not be held responsible for any liabilities, financial or otherwise that may be incurred by the Contractor or by Suffolk CC prior to the handover of the assets to the Residents' Association.

Proposal: for the Chairman, Cllr David Cordle, to sign the *Grindle Pin Mill Residents' Association Agreement*, once a definitive statement had been received from Suffolk County Council.

Proposed: Cllr R Kirkup **Seconded:** Cllr C Keeble **Vote:** all in favour

11.2 Pin Mill Car Park - *to discuss the installation & management of a CCTV camera.*

This had been instigated by the police, who had been in touch with Babergh DC, due to the number of offences that had occurred over the last year. The Clerk had tried to contact Paul Little of Babergh DC to get more information regarding the operation but he was on leave. It was thought that the Pin Mill Bay Company may be willing to take on the responsibility as they monitored the car park area. The Chairman would enquire at their next meeting.

11.3 The Public Toilets - *update if available - No update*

11.4 Dinghy Park- *report - Clerk confirmed that approximately 20 permits had so far been applied for.*

12. FINANCIAL ITEMS:

12.1 RFO's Monthly Report *to receive report and to consider End of Year accounts programme.*

Lloyds Bank – Interest	1.52	9Mar
500028 - Dinghy Permits (9) - paid in via Chelmo' P.O.	<u>144.00</u>	26 Mar
	145.52	

BALANCE on 31st MARCH 2012

Bank Reconciliation

Un-presented chqs: £00.00	Overall Opening Balance:	33,874.95	01/04/12
Treasurers Account	£1,133.66	Receipts to date:	25,691.66 31/03/12
Business Instant Access Acc.	<u>£37,380.89</u>	Payments to date (minus)	<u>21,052.06</u> 31/03/12
Total (in credit)	£38,514.55	Overall balance	£38,514.55

Clerk would agenda the 2011-12 accounts for approval for the May meeting.

12.2 to consider Payments to and other invoices arriving after the posting of this agenda

Monies to go in: £112.50 (Dinghy permits) and £286.66 (Glass bank) on 4th April 2012

Transfer from Business Instant Access Acc to Treasurers Acc – £1,400.00 on 5th April 2012

1367 a) P & J Labels: Dinghy Permits	145.00	29.00	174.00
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1368 b) Matt’s Tree & Garden Service: <i>Grass cutting</i>				55.00
1369 c) Suffolk ACRE: <i>Annual Subscription</i>				25.00
1370 d) HM Customs & Revenue: <i>Chq made out to Post Office Ltd</i> <i>Quarterly payment.</i> (Jan Feb Mar 12) of employee’s tax/employer’s National Ins				260.08
1371 e) Chelmondiston & Pin Mill Community Council: <i>Grant for the Jubilee Celebrations</i>				500.00
1372 f) SAVO: <i>Membership Renewal</i> (Suffolk Assoc of Voluntary Organisation)				10.00
1373 g) Mrs Sewell: <i>Clerk’s Expenses</i>				
BT: (16 Feb-15 Mar 2012)	6.37		6.37	
Hot off the Press: <i>photocopies</i> Deeds (9 Mar)	14.58	2.92	17.50	
Post Office: Stamps, 100 2nd+ 36 1st (8 Mar)	52.56		52.56	
B&Q: bags/gloves or litter pick (22 Mar)	<u>6.02</u>	<u>1.20</u>	<u>7.22</u>	
	79.53	4.12	83.65	
March (12) Salary includes 14.5 hrs Dinghy Warden wage for 2011-12 season)			628.77	712.42
1374 h) Morley Stevens: <i>travel expenses</i> to Kesgrave Com Centre 3rd March 2012: <i>Neighbourhood Planning Conference</i> - 31miles @ 40p a mile			12.40	
<i>Cost of machinery/driver for clearance of tree works on playing field</i>			<u>40.00</u>	52.40
				Total £1,788.90

Proposal: to approve payment of invoices listed: **a) 1367, b) 1368, c) 1369, d) 1370, e) 1371 f) 1372, g) 1373**

Proposed: Cllr R Kirkup **Seconded:** Cllr R Morgan **Vote:** All in favour

Proposal: to approve payment of invoices listed: **h) 1374**

Proposed: Cllr R Morgan **Seconded:** Cllr John Hawkins **Vote:** 7 in favour 1 abstention
(Cllr M Stevens)

13. ANY OTHER BUSINESS RAISED BY COUNCILLORS AND CLERK

Cllr Hawkins and Cllr Stevens explained to council that they would be looking for another mower for the playing field. Clerk would agenda for next meeting.

14. THE NEXT PARISH COUNCIL MEETING – Tuesday 1st MAY 2012 in the Village Hall

This would be the Annual Meeting of the Parish Council.

There being no further business to discuss the Chairman thanked everyone and closed the meeting at 9:12pm.

Signed.....*David Cordle*.....

Date*1st May 2012*.....

These minutes were agreed to be a true record and were signed off by the Chairman, Cllr David Cordle, at the meeting held on the 1st May 2012