

**MINUTES OF THE CHELMONDISTON PARISH COUNCIL MEETING HELD ON
TUESDAY 31st JULY 2012 IN THE VILLAGE HALL AT 7:30 pm.**

Present: *Vice Chairperson:* Cllr Rosie Kirkup
Councillors: David Cordle, C Keeble, M Stevens, D Latter, B Walker, J Hawkins and Cllr A Fox.

In Attendance: *Parish Clerk-*Fran Sewell, and 2 members of the public

1. **WELCOME BY CHAIRMAN:** Cllr Kirkup welcomed all and opened the meeting at 7:30pm. She took the chair, as it was uncertain whether Cllr David Cordle would be able to attend due to work matters. Cllr Cordle did arrive but asked that Cllr Kirkup stay in the Chair and continue with the meeting.
2. **APOLOGIES:** *apologies were received (& accepted) from:* Cllr Dot Cordle - holiday. Cllr R Morgan - ill. Cllr J Deacon - work commitment. SCCllr D Wood and PcsO Adams - work
3. **DECLARATION OF INTERESTS:** *to receive disclosures of personal & prejudicial interests from Cllrs on matters to be considered at the meeting.*
Cllr Stevens declared an interest in **Item 15i)** for re-imbusement of expenses.
4. **MINUTES OF THE MEETING:** *to agree minutes of the meeting held on 3rd July 2012*
The minutes were taken as read and agreed to be a true record of the meeting by those who had been present and they were duly signed by the Chairperson, Cllr R Kirkup.
5. **MATTERS ARISING:** *to consider matters arising from meeting on 3rd July 2012*
 - 5.1 **Item 8e..Village Amenities:** *Jubilee plaques* - Cllr Morgan was not present to update.
 - 5.2 **Item 11..Code of Conduct/Register of Interests** - Members' copies had been sent to Babergh DC. The Registers will be linked to the Babergh website.
 - 5.3 **Item 15 ..Waste Bin/Dog Bin:** Mr Gant will contact Cllr Stevens to reinstall the waste bin at Jubilee gardens. Dog Bin was on order and will be erected by Patrick Mann.
6. **PUBLIC PARTICIPATION SESSION (Pertaining to the Agenda)**
Mr Madden was present for **Item 16**.
7. **REPORTS:** *to receive reports (if available) from a) Safer Neighbourhood Team, b) County Councillor, c) District Councillor.*
No reports.
8. **REPORTS FROM: Committees/Representatives of other Committees/Groups /Meetings** *to receive reports and requests and to take any action deemed necessary.*
 - a) **Planning- HMS GANGES:** *Cllr Kirkup reported (see 17th July planning minutes)*
PLANNING APPLICATIONS:
 - B/12/00500/FUL - HMS Ganges site, Shotley Gate, IP9**
The full and partial demolition of buildings associated with the redevelopment of the site to provide: 285 dwellings; a 60 bed nursing home; 400 sq. m convenience retail; a building containing 400 sq. m flexible dentist/doctor's surgery/veterinary surgery/retail offices (B1/A2 or D1 uses); and 600 sq. m of offices (B1 use); the use of Nelson Hall for estate offices, changing rooms, dry sports, workshops (use class B1B/C), community use & cafe; the use of Vincent House, as a hotel (C2 use) together with parking and landscaping to form a linear park and landscaped gardens together with associated further landscaping and lighting.
 - B/12/000501/CAC - HMS Ganges site, Shotley Gate, IP9**
Application for Conservation Area Consent - The full and partial demolition of buildings associated with the redevelopment of the site to provide 285 dwellings.

No members of the public came to the meeting although it has been widely reported that this new application had been submitted by Haylink. One resident had forwarded to the Clerk her concerns just prior to the meeting.

It was felt that the application with the amount of documents was so large and complicated that it was impossible to go through everything properly within the time scale.

Concerns were raised about the lack of clarity over the site plan, which along with other concerns with regard to utilities and sustainability would be highlighted in the Council's response sent to Babergh DC. The Cttee is aware that in general, residents are not at all happy with the size of the development, which they believe, due to the increase of traffic along the B1456, would have a seriously detrimental effect on the peninsula.

The major impact on Chelmondiston would be the traffic. The traffic plan was considered to be out of date: the bus service and Buzabout have again been reduced. It was thought that car sharing was not an option for most people so it would be necessary to greatly improve the public transport service. It would be of the utmost importance that serious consideration is given to traffic reduction and traffic calming measures along the whole of the B1456.

Concerns were also raised about the additional traffic that would come from the Shotley Marina development when that was completed. It was considered the traffic assessment did not take this into account at all. The Chair pointed out that in general the Developer had taken into account the findings of the Inspectorate in relation to the previous application. Although many residents feel that the scheme should be refused, the Cttee realised that there is a very real possibility that the application could/would be approved. On that basis they felt that they must stress the importance of receiving adequate s106 provisions for the community.

In Chelmondiston this would amount to having traffic calming measures along the Main Road. It was suggested that there should be 2 or 3 pedestrian priority areas (to enable people to cross the road) and perhaps mini roundabouts at certain junctions, together with financial support for the off-road community path scheme, which would benefit the whole of the peninsula.

With regard to the Freston crossroads it was agreed to support the 3rd option from the report - Option 3, which was a roundabout with 4 exits.

The Chair felt that it was imperative that Babergh DC was strongly urged to employ professional independent consultants, to assess the value of the development in order to propose a fair mitigation pot for the communities who would be affected along the B1456. Babergh will also be asked that this Council is consulted on the Heads of Terms of any agreement and any subsequent revisions before the s106 provisions have been agreed.

The full response when completed would be attached to the minutes.

PLANNING DECISIONS: This decision had arrived after posting the agenda.

B/12/00618/FHA/NC - 1 Wendy Close, Chelmondiston IP9 1JB

Erection of single-storey front extension and pitched roof to existing garage.

Babergh DC gave notice that permission has been GRANTED

CORRESPONDENCE:

Babergh DC/Mid Suffolk... *Neighbourhood Planning Workshop..*

Cllr Kirkup had since attended the workshop and considered that a Neighbourhood Plan may not be the best option for the parish, the cost of which could amount to £20,000, and as yet there was no word of any funding for this. As an alternative, the Council would discuss the possibilities of implementing a Design Statement, which could be taken into account by district councils, with regard to planning issues. This could also lead to the possibility of amending planning policies, such as those for Rural Exception sites.

b) Village Hall: *Cllr Keeble reported on 16th July 2012*

The meeting was convened mainly to discuss the electrical testing of the hall. The Cttee had been advised that they should have an inspection certificate every 5 years. However, it was not considered that a full re-wiring was necessary. They had been quoted £350 for the electrical test and they would get another quote for any remedial work required. The Emergency Lighting may not be fully working. To test, the power would need to be switched off once a year for three hours. Testing was due to be carried out in September.

c) Footpaths, Trees & Hedgerows: Next meeting in August.

d) Playing Field: Cllr Latter had made a very good job of strimming around the area. They were considering having a Sunday Football Team but they would be speaking with managers about bad behaviour/swearing etc.

e) Village Amenities: Nothing further to report.

f) Clerk's report: No report

g) Babergh East Safer Neighbourhood Team: *Cllr Keeble reported - Meeting 18th July at East Bergholt. *Beach parties at Harkstead. * You can take a matter/concern to the meeting and the policy is that they must respond at the following meeting. The meetings are open to the public.*

9. CORRESPONDENCE: *to respond to correspondence received up to the meeting 31st July 2012 and to take any action deemed necessary.*

9.1 Babergh DC: *Recreational Open Space Audit Parish Check/Update - Mapping Electronic mapping system - response by 3rd September 2012. Clerk to check areas when appropriate map arrives from BDC.*

9.2 Babergh DC: *Allocation of s106 Recreational Contributions for the Parish - Babergh DC currently hold £7,658.14 for recreational works within the parish.*

- 9.3 Chelmondiston Village Hall Management Committee: Waste Collection Charges -** The hall will now be charged £190 per annum for waste collection. A letter requesting the Council write to oppose the charge, as the hall is now being classed as a business.
Proposal: to write to Babergh DC to question why a such a charge is being made considering the hall is run as a charity, by volunteers, and not as a business.
Proposed: Cllr David Cordle **Seconded:** Cllr C Keeble **Vote:** all in favour
- 9.4 Fiona Davies: Contemporary Sign Writer & Restorer...**keep on file.
- 9.5 Babergh/Mid Suffolk DCs: Neighbourhood Planning Workshop -** Cllr Kirkup attended. Clerk to attend in August.
- 9.6 Suffolk CC: Notification of Temporary Traffic Order - Road closure 28/08/2012-30/08/2012** Collimer Close from junction with Rectory Fields for 80 metres west bound.
- 9.7 Circulation Bag:**
SALC: *LAIS 1338 - Sustainable Communities Act. *LAIS1339 - Red Diesel.
 *LAIS 1340 - Payment Methods (Agenda Sept meeting)
Clerks & Councils Direct: Magazine
- 10. PENINSULA COMMUNITY RECYCLING CENTRE: Village Skip Day...***Update and to take any action deemed necessary.*
 Alan Nunn had kindly volunteered to man the site, which was opening every two weeks. From 8th September he would open it every Saturday (less in the winter months). Cllr Cordle would cut down the grass, as it was too high for a mower and would press down the waste in the container. The Container would need emptying prior to the 11th August opening. A Steering Group meeting would be arranged to discuss issues raised by Alan Nunn. An article/poster would go in the *In-Touch* magazine and *The Chelvin* to advertise the opening days/hours.
- 11. BABERGH'S CORE STRATEGY: Update..to consider a response**
 As the documents were still being passed around, it was decided to take the matter to the next Planning Meeting on 7th August.
- 12. AFFORDBLE HOUSING: Local Connection Criteria to consider a response**
 As part of the integration of administration between Babergh and Mid-Suffolk DCs, Babergh is proposing to align the Babergh Local Connection criteria re the Local Housing Needs schemes, with the one in place for Mid-Suffolk.
Proposal: to accept the rules of Mid-Suffolk DC, as a joint policy with Babergh DC.
Proposed: Cllr A Fox **Seconded:** Cllr J Hawkins **Vote:** all in favour
- 13. COUNCIL TAX SUPPORT - Effect on Parishes: to consider a response**
 As from 2013-14, Local Authorities will have to develop their own Council Tax Support schemes for benefit recipients and the government will only contribute 90%. Therefore the remaining 10% would have to be found by the Local Authorities. The document was difficult to understand and Cllrs felt that they were unable to offer a qualified response. Clerk to contact SALC for advice.
- 14. PIN MILL: to receive reports/proposals and to take any action deemed necessary.**
- 14.1 Flood Alleviation Scheme - up date Clerk reported:** In order to satisfy ecological conditions the Residents Association had been asked by Jane Burch (SCC) to strim the vegetation around the top of the stream by 1st August and to keep the area free of tall vegetation.
 Clerk had contacted Babergh DC to see when the planning application would be sent to the Parish Council for recommendations. Babergh were waiting on further material from Suffolk CC.
- 14.2 Dinghy Park- Clerk reported:** The Unpaid Work Team would be strimming around the dinghy racks and would be de-weeding the Grindle on 1st August.
 Clerk had spoken with Steve Meacock who would take over the mowing contract from Matt Clarke from August 2012.
- 15. FINANCIAL ITEMS:**
- 15.1 RFO's Monthly Report:** to receive report
- | | | |
|--|----------------|--------|
| 500038 Dinghy Permits (2) | 32.00 | |
| Suffolk CC Locality Budget | 750.00 | 4 July |
| Lloyds Bank – Interest | 2.04 | 9 July |
| 500039 Dinghy Permits (1) (Chelmo PO) | <u>16.00</u> | 24July |
| | £800.04 | |

BALANCE on 31st JULY 2012**Un-presented chqs:**

| | |
|------------------------------|-------------------|
| Treasurers Account | £4,091.79 |
| Business Instant Access Acc. | £49,489.00 |
| Total (in credit) | £53,580.79 |

Transfer from Business Instant Access Acc to Treasurers Acc – £2,900.00 on 31st July 2012

1409 d) Eastern Contractors Ltd a revised invoice was received..

amount payable £192.00 VAT £38.40 **Total £230.40** Paid as agreed

15.2 to consider Payments to and other invoices arriving after the posting of this agenda

| | | | |
|---|--------|---------------|---------------|
| 1414 a) Matt's Tree & Garden Service (Pin Mill Grass) | | | 60.00 |
| 1415 b) Chelmondiston Village Hall: reimbursement for Insurance-Room hire | | | 838.50 |
| 1416 c) PJ Mann (VKM Gardening): Bus shelters/bottle banks, car park-cleaning grass cutting etc. Village Hall garden/War Memorial, petrol (Jan - June 2012) | | | 233.30 |
| 1417 d) S Sackers (Claydon) Ltd: Skip for Chelmo site | 225.00 | 45.00 | 270.00 |
| 1418 e) Bartram Mowers Ltd: 2 Trimmers | 721.67 | 144.33 | 866.00 |
| 1419 f) Mrs F Sewell: Clerk's Expenses | | | |
| Ink Xpress: printer inks (10/07/12) | 22.87 | 3.13 | 26.00 |
| Salary July (4) Salary | | 589.47 | 615.47 |
| 1420 g) Dorothy Cordle: Travel expense to SALC Area meeting ³⁴ mls (11/06/12) | | | 15.30 |
| 1421 h) Roberta Morgan: Jubilee Garden reimbursements | 62.35 | 11.21 | 73.56 |
| 1422 i) Morley Stevens: Jubilee Garden reimbursements | | | 50.00 |

Proposal: to approve payment of invoices listed: **a) 1414 to h) 1421**

Proposed: Cllr J Hawkins **Seconded:** Cllr M Stevens **Vote:** all in favour

Proposal: to approve payment of invoice listed: **i) 1422**

Proposed: Cllr A Fox **Seconded:** Cllr D latter **Vote:** 5 in favour 2 no vote
(Cllr Stevens & Hawkins)

16. TENNIS COURTS: to consider a request for the resurfacing of tennis courts

The Chair invited Francis Madden (Treasurer of the Chelpin Tennis Club) to speak. A letter had been received from the Club explaining the proposals for the restoration and resurfacing of the two courts. Estimates had been received for the full relaying and reconstruction of the courts amounting to £15,000. For professional pressure cleaning, re-colouring and marking out of the existing surface, including new nets-£6,000 all excluding VAT. Mr Madden advised that they had spoken with Babergh DC with regard to the Parish Council applying for a Sports Support grant.

Proposal: to apply for a grant and hold funds for the proposed £6,000 scheme.

Proposed: Cllr R Kirkup **Seconded:** Cllr David Cordle **Vote:** 6 in favour 1 abstention (Cllr Fox)

17. HOLBROOK HIGH SCHOOL - Cricket pitch: funding request-update

Clerk reported: She had spoken with David Hall who explained that although the proposed pitch would be laid on the Holbrook School site, it was a community project and not a school project. (Parish Councils cannot pay funds directly to schools). The account has been set up in the name of the Shotley Peninsula Cricket Club run by Lee Mandley. Clerk will contact him with a letter of intent (Grant resolved at last P.C. meeting).

18. PLAY EQUIPMENT: to consider new plans for play area on playing field & for dog restriction notice board.

Cllr Stevens reported: the Playing Field Cttee had decided on a scheme provided by Sutcliffe Play. Quotation received for £9,999 plus VAT. Clerk would follow up, with the committee, with regard to s106 monies. Agenda for September

19. ANY OTHER BUSINESS RAISED BY COUNCILLORS AND CLERK

Cllr Latter will talk with Mr Edgell regarding overhanging vegetation on bridleway and state of path between Collimer and Woodlands and adjacent to the playing field.

20. THE NEXT PARISH COUNCIL MEETING – Tuesday 4th SEPT 2012 in the Village Hall

There being no further business the Chair thanked everyone and closed the meeting at 8:55pm.

SignedDavid Cordle.....

Date4/09/2012.....

The minutes were agreed to be a true record and were signed by the Chairman, Cllr David Cordle at the meeting held on 4th September 2012.