

Chelmondiston Parish Council

Chairman: Cllr David Cordle

Parish Clerk: Mrs Jill Davis e-mail: clerk@chelmondistonpc.info or Tel: 01473 780159

Minutes of the Virtual Meeting of CHELMONDISTON PARISH COUNCIL held REMOTELY on TUESDAY THE 02nd of March 2021 at 7.30pm.

Present: Councillors: David Cordle, C Keeble, R Bareham, D Barwick, P Ward and Dot Cordle

Parish Clerk: Jill Davis

Public: 1 member of the public

Babergh and Suffolk Councillors: Jane Gould and David Wood

Abbreviations: Cllr: Councillor. PC: Parish Council. BDC: Babergh District Council. SCC: Suffolk County Council. B/MSDCs: Babergh /Mid Suffolk District Councils. CAS: Community Action Suffolk.

PMBMCIC: Pin Mill Bay Management Community Interest Company. SALC: Suffolk Association of Local Councils. LCPAS: Local Council Public Advisory Service CEP: Community Emergency Plan.

VDF: Village Development Framework. RoW: Rights of Way. TAG: Tourism Action Group. AONB: Area of Outstanding Natural Beauty.

The Council and members of the public were reminded by notice and by the Chairman that they may record/film/photograph or broadcast the meeting when the public and the press were not lawfully excluded. This *does not extend* to live verbal commentary.

1. Welcome by the Chairman:

The Chairman opened the meeting at 7.32pm and welcomed everyone.

The Chairman requested the following to the minutes:

The Parish Council would formally like to thank SCCllr David Wood for all his support and guidance and wish him well in his forthcoming retirement.

2. Apologies for absence: to receive and note apologies

No apologies – all in attendance

3. Dispensations: to consider requests

No dispensations requested.

Declarations of Interest to receive Pecuniary and Non-Pecuniary Interests from Cllrs on items to be considered at this meeting.

Item 13.a – Cllr Bareham – Partner of the Parish Clerk

Item 15, a,b and d – Cllr Bareham – Partner of the Parish Clerk

4. To approve the minutes of the Parish Council Meeting held on the 2ND of FEBRUARY 2021:

The members approved for the Chairman to sign the minutes.

5. Public Participation Session: for the public to talk to Cllrs about items only on the agenda

6. Reports: to receive reports

6.a County Councillor Report

SCCllr David Wood delivered his report. His report has been circulated to the members and will be uploaded onto the website.

6.b District Councillor Report

DCllr Jane Gould delivered her report. Her report has been circulated to the members and will be uploaded to the website.

7. Clerk's Report: Items received after publication of the agenda or for items needing discussion

8. Correspondence Report: Items received after the publication of the agenda or for items needing discussion

Parish Clerk informed the members of 1 item received after the publication of the agenda.

Three prospective candidates requested an allocation of time at the PC meeting. This request was declined by the Chairman and Parish Clerk for all the three prospective candidates due to the parish council not been a political legislative body and also only items that are on the agenda can be discussed by the public.

9. Reports From: Committees/Representatives of other

Committees/Groups/Meetings: to receive reports and proposals/requests and considerations and agree any actions needed:

9.a Planning Committee

Cllr Bareham reported on the following:

Four planning applications – 2 supported with comments, 1 deferred and 1 objection

Three planning decisions – All granted by BDC

One item of correspondence received.

Full minutes available on the website in the Planning area

9.b Village Hall

No report.

9.c Playing Field

Cllr Barwick reported on the following:

Due to vandalism CCTV is now being installed at the playing field

9.d Village Amenities

No report

9.e Pin Mill Multi-Agency

This was agreed by the members for this item to be removed.

9.f Climate and Ecological Emergency Working Party:

This item will be removed.

10.

Recycle Centre: to inform**10.a To update the members with the Financial Information for February 2021**

Parish Clerk informed the members of the financial information for February 2021

10.b To inform the members of the recycling credit for glass, paper textiles - £451.26

Parish Clerk informed the members of the recycling credit from BDC has been received

10.c To update the members concerning the fly-tipping issues

Parish Clerk informed the members of the ongoing fly-tipping issues at the Recycling Centre.

The members requested Cllr Bareham to research the cost of battery-operated/solar cameras.

Cllr Bareham informed the members that he will report back at the April/May meeting.

10.d To inform members of the Sackers Price Increases

Parish Clerk informed the members of the 5% price increase from Sackers. Members agreed to a small increase in price and requested the Parish Clerk to liaise with the volunteers at the site.

11.

Dinghy Park/Pin Mill:**11.a To formally thank Cllr Barwick for completing the work on the flood flap on Pin Mill Common**

The Chairman formally thanked Cllr Barwick for completing the work on Pin Mill Common

11.b To formally minute that the annual check on the flood flap on Pin Mill Common has been completed.

To formally minute the annual check of the flood flaps have been conducted by the Parish Council

11.c To inform the members that two quotes for the work required for the Memorial Benches have been received. Just waiting on the third to arrive

Parish Clerk informed the members that she was just waiting for the third quotation to arrive.

12.

Neighbourhood Plan:**12. a Cllr Bareham to update the members concerning any matters**

Cllr Bareham asked the Parish Clerk to update the members. Parish Clerk, therefore, informed the members of the following:

The Submission Draft Chelmondiston Neighbourhood Plan consultation commences Monday the 15th of February and ends no later than 4.00pm on Friday 9th April 2021.

BDC Planning Department has advertised the consultation through a soft launch.

The Chairman, Vice-Chair and Planning Chairman approved for an advert in the In Touch Magazine to generate further interest in the consultation. This advert will be in the March edition of the magazine.

BDC Planning Department has appointed Janet Cheesley as the Independent Examiner for the plan.

Further updates will follow.

13.

Covid - 19: UPDATE**13.a For members to approve the monthly Covid – 19 expenditure £14.39**

The members approved the consideration.

13.b To update the members with the Covid – 19 Grant Information -BDC

Parish Clerk informed the members that she was still waiting for BDC's reply in helping the local school with funding for equipment.

13.c To inform members of the Covid – 19 spend to date £799.51

Parish Clerk informed the members of the current spend to date.

14.

Finance and Administration:**14.a To update members concerning the VAT Reclaim - £5,378.99 – awaiting payment**

Parish Clerk informed the members that the VAT Reclaim has been applied for.

14.b To inform members that Maytrees IT will be continuing with the contract for the foreseeable future

Parish Clerk informed the members that Maytrees IT is carrying on with the Parish Council's contract for the foreseeable future

14.c To update the members with the monthly financial information for February 2021

Parish Clerk informed the members that the bank statements have not been received to date.

14.d To minute that January 2021 Bank Statements have been circulated to the members

Parish Clerk minuted that the Bank Statements for January 2021 have been circulated to the members.

14.e To inform members that £727.34 will be received for the recycling Credits

Parish Clerk informed the members that the recycling credit has been received

14.f To inform members that SALC's Area Forum is scheduled for 04/03/2021.

Parish Clerk informed the members that SALC's next area forum is scheduled for 04/03/2021

14.g For members to consider the amendment to the Annual Meeting of Parish/Village Meeting

Parish Clerk informed the members that at the moment the Government has no plans in extending the current legislation that enables Parish Councils to meet remotely and also that Annual Meetings will not be given authority to be cancelled or delayed. Therefore, face-to-face meetings are scheduled to reconvene from the 7th of May 2021. The members approved for the Annual Meeting Parish/Village date to be changed so that it can be included in the remote meeting legislation. The Annual Meeting of the Parish/Village will now take place on Wednesday the 5th of May at 7.00pm. Parish Clerk to action.

14.h For members to consider approving the annual review of the Cookie Policy

The members approved the annual review

14.i For members to consider approving the annual review of the Standing Orders (Page 9 added items)

The members approved the annual review of the Standing Orders for 2020 -2021

14.j For members to approve the Neighbourhood Plan Public Notice £60.00 +VAT

The members approved the consideration

14.k For members to approve the Annual Asset Register 2020 – 2021

The members approved the annual review of the Asset Register for 2020 -2021

14.l To inform members if the Issues with the DD for the Pension Government Nest

Parish Clerk informed the members that the direct debit was not activated by the pension company. Another form will be raised and sent again, and members will be kept updated.

14.m To inform members that the DD for the Pension Nest Payment FOR January 2021 was not paid through the Parish Council's Bank Account

Parish Clerk informed the members that the pension payment was not paid by direct debit (see 14.l), therefore the parish clerk made the payment.

14.n To inform members that due to Easter falling at the beginning of April 2021 – the cut-off date is the 26th of March 2021.

Parish Clerk informed the members that the deadline for April's Agenda is the 26th of March 2021.

14.o For members to consider adding the car park surfacing to the asset register

The members approved the consideration and requested the parish clerk to inform the Insurance Company.

15. Payments to Consider: March 2021 Payments:

A 002335	Jill Davis	Covid – 19 Expenses	£14.39		£14.39
B 002336	Jill Davis	February 2021 Salary	£1136.94		£1136.94
C 002337	P AND J LABELS	Dinghy Labels 2021	£113.95	£22.79	£136.74
D 002338	Jill Davis	February Expenses	£222.69	£6.77	£229.46
		TOTAL:	£1487.97	£29.56	£1517.53

Parish Clerk informed the members that an Invoice has been received after the publication of the agenda and request that it is considered for payment.

E 002339	Sackers	Skip Costs	£748.66	£149.73	£898.39
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The members approved items A-E.

Cllr Bareham abstained from the vote.

16.

**The Next Parish Council Meeting:
The next meeting of the Parish Council:
Tuesday 6th April 2021 at 7.30pm Held Remotely.**

There being no further business, the Chairman thanked the members and closed the meeting at 8.13pm.

Signed:



Dated:

7/4/2021