

Chelmondiston Parish Council

Chairman: Cllr David Cordle

Parish Clerk: Mrs Jill Davis e-mail: clerk@chelmondistonpc.info or Tel: 07984733352

Minutes of an Extraordinary Meeting of CHELMONDISTON PARISH COUNCIL held In the Village Hall on TUESDAY THE 29th of JUNE 2021 at 7.30pm.

Present: Councillors: David Cordle, C Keeble, R Bareham, D Barwick and Dot Cordle

Parish Clerk: Jill Davis

Public: 0

Babergh and Suffolk Councillors: Non in attendance

Abbreviations: **Cllr:** Councillor. **PC:** Parish Council. **BDC:** Babergh District Council. **SCC:** Suffolk County Council. **B/MSDCs:** Babergh /Mid Suffolk District Councils. **CAS:** Community Action Suffolk.

PMBMCIC: Pin Mill Bay Management Community Interest Company. **SALC:** Suffolk Association of Local Councils. **LCPAS:** Local Council Public Advisory Service **CEP:** Community Emergency Plan.

VDF: Village Development Framework. **RoW:** Rights of Way. **TAG:** Tourism Action Group. **AONB:** Area of Outstanding Natural Beauty.

The Council and members of the public were reminded by notice and by the Chairman that they may record/film/photograph or broadcast the meeting when the public and the press were not lawfully excluded. This *does not extend* to live verbal commentary.

1. **Welcome by the Chairman:**
The Chairman opened the meeting at 7.30pm and welcomed everyone.
2. **Apologies for absence:** to receive and note apologies
All in attendance
3. **Dispensations:** to consider requests
No dispensations offered
Declarations of Interest to receive Pecuniary and Non-Pecuniary Interests from Cllrs on items to be considered at this meeting.
8.a-i – Cllr Bareham – Partner of Parish Clerk
4. **Public Participation Session:** for the public to talk to Cllrs about items only on the agenda
5. **Cancellation of PC Meeting:**
For members to consider approving the cancellation of the 6th July 2021 Full Parish Council Meeting
The councillors approved the consideration by a resolution
6. **End of Year Accounts 2020 -2021:**
 - 6.a **To minute that all members have received copies of the End of Year accounts 2020 - 2021**
6.a To formally minute that all members have received copies of the End of Year Accounts 2020 - 2021 and the unaudited accounts are available on the website
 - 6.b **For members to considering approving the End of Year Accounts 2020 – 2021**
The members approved the consideration by resolution
 - 6.c **For members to consider approving Section 1 Annual Governance Statement 2020 - 2021**
The members approved the consideration by resolution
 - 6.d **For members to consider approving Section 2 Accounting Statements 2020 – 2021**
The members approved the consideration by resolution
 - 6.e **For members to approve the RFO and Chairman to sign the documents**
The members approved for the Chairman and RFO to sign the documents
 - 6.f **For members to considering approving the Bank Reconciliation Documents 2020 - 2021**
The members approved the consideration by resolution
 - 6.g **For members to consider approving the Explanation of Variances 2020 -2021**
The members approved the consideration by resolution
 - 6.h **For members to consider approving the End of Year Reserves Document 2020 -2021**
The members approved the consideration by resolution
7. **Notice of Public Rights and Publication 2020 -2021:**
To inform members that the Notice of Public Rights and Publication 2020 -2021 will commence on the 1st of July 2021 -11th August 2021.
Notifications will be placed on the Noticeboards and Website from the 30th of June 2021.

Parish Clerk informed the members that the Notice of Public Rights and Publication 2020- 2021 will commence on the 1st July – 11th August 2021. Notifications will be placed on the noticeboards and uploaded to the website.

8. Payments to Consider: July 2021 Payments

A 002379	SA Meacock Garden Services	Monthly Garden Services	£208.00	£208.00
B 002380	V K Mann	Village Hall Gardening	£22.50	£22.50
C 002381	PJB Garden Maintenance – 90	Footpath Maintenance	£340.00	£340.00
D 002382	PJB Garden Maintenance – 89	Footpath Maintenance	£340.00	£340.00
E 002383	PJB Garden Maintenance – 92	Footpath Maintenance	£300.00	£300.00
F 002384	PJB Garden Maintenance – 91	Footpath Maintenance	£300.00	£300.00
G 002385	HMRC – Payment	Quarter 1 Payment	£357.82	£357.82
H 002386	Jill Davis	Salary June 2021	£1066.73	£1066.73
I DD	Pension Contribution	Jill Davis – Nest Pension	£80.45	£80.45
TOTAL:			£3015.50	£3015.50

Payments A -I was approved by the members.
Cllr Bareham abstained

9.

**The Next Parish Council Meeting:
The next meeting of the Parish Council:
Tuesday 3rd of August 2021 – Held in the Village Hall**

There being no further business, the Chairman closed the meeting at 7.55pm and closed the meeting.

Signed: Cllr David Cordle

Dated: 03/08/2021

These minutes were approved by the members at the meeting held on the 03/08/2021.