

Chelmondiston Parish Council

Chairman: Cllr David Cordle

Parish Clerk: Mrs Jill Davis e-mail: clerk@chelmondistonpc.info or Tel: 07984733352

Minutes of the Meeting of CHELMONDISTON PARISH COUNCIL held In the Village

Hall on TUESDAY THE 2nd of November 2021 at 7.30pm.

Present: Councillors: C Keeble, R Bareham, Dot Cordle and P Ward

Parish Clerk: Jill Davis

Public: 0

Babergh and Suffolk Councillors: 2 SCCllr Harley DCllr Gould

Abbreviations: **Cllr:** Councillor. **PC:** Parish Council. **BDC:** Babergh District Council. **SCC:** Suffolk County Council. **B/MSDCs:** Babergh /Mid Suffolk District Councils. **CAS:** Community Action Suffolk.

PMBMCIC: Pin Mill Bay Management Community Interest Company. **SALC:** Suffolk Association of Local Councils. **LCPAS:** Local Council Public Advisory Service **CEP:** Community Emergency Plan.

VDF: Village Development Framework. **RoW:** Rights of Way. **TAG:** Tourism Action Group. **AONB:** Area of Outstanding Natural Beauty.

The Council and members of the public were reminded by notice and by the Chairman that they may record/film/photograph or broadcast the meeting when the public and the press were not lawfully excluded.

1. **Welcome by the Chairman:**
Cllr Keeble (Vice-Chair) opened the meeting at 7.30pm and welcomed everyone. Cllr Keeble informed the members that Cllr David Cordle thanked the members for the flowers that he had received.
2. **Apologies for absence:** to receive and note apologies
Cllr David Cordle – Illness
Cllr Barwick - Holiday
3. **Dispensations:** to consider requests
None requested
Declarations of Interest to receive Pecuniary and Non-Pecuniary Interests from Cllrs on items to be considered at this meeting.
15.h Cllr Bareham – Partner of Parish Clerk
13.a Cllr Bareham – Partner of Parish Clerk
16 Cllr Bareham – Partner of Parish Clerk
4. **To approve the minutes of the Parish Council Meeting held on the 7TH of September 2021:**
The members approved the minutes. The Chairman signed.
5. **Public Participation Session:** for the public to talk to Cllrs about items only on the agenda
No members of the public were in attendance
6. **Reports:** to receive reports
6.a County Councillor Report
SCCllr Harley delivered his report at the meeting. His report has been circulated to the members and uploaded to the website.
6.b District Councillor Report
DCllr Gould delivered her report at the meeting. Her report has been circulated to the members and uploaded to the website.
7. **Reports From: Committees/Representatives of other Committees/Groups/Meetings:** to receive reports and proposals/requests and considerations and agree any actions needed:
7.a Planning Committee:
Cllr Bareham reported on the meeting that was held on the 2nd of November 2021
1 Planning Application - Ralston -The Planning Committee Objected
1Planning Decision – Land North Of, 5 Richardson Lane – Granted
Full Minutes are available on the Planning Section on the Website
7.b Village Hall
No Report
7.c Playing Field
No Report
7.d Village Amenities
No report

8. **Correspondence Report:** Items received after publication of the agenda or for items needing discussion
No correspondence
9. **Clerk's Report:** Items received after the publication of the agenda or for items needing discussion
9.a Clerk's Report circulated to members
9.b Pin Mill Toilets – Ladies. The toilets are currently closed. Parish Clerk is chasing with BDC.
10. **Recycle Centre:** to inform
10.a To update the members with the Financial Information for October 2021
Parish Clerk updated the members with the Financial Information for October 2021
10.b For members to consider applying for a grant from SPC £1,000
The members approved by resolution. Parish Clerk to action
10.c For members to consider applying for a grant from SCC £1500.00
The members approved by resolution. Parish Clerk to action
10.d For members to consider researching another Skip Organisation
The members approved by resolution. Parish Clerk to action
11. **Dinghy Park/Pin Mill:**
11.a To inform members of two new members to the Dinghy Park
Parish Clerk informed the members that two members have joined the Dinghy Park
11.b To update the members concerning The Flood Defence System
Parish Clerk updated the members concerning the Flood Defence System. Further information was requested.
11.c For members to consider approving the clearing of the Grindle (King's Boatyard CPC responsibility per Flood defence Asset Transfer Agreement)
The members approved by resolution to clear the grindles by Kings and Webbs Boatyards.
Parish Clerk to contact our footpath contractor to action.
11.d For members to consider any costings for work to be completed concerning the Flood Defence System that CPC are responsible for
This item was deferred
12. **Neighbourhood Plan:**
Cllr Bareham to update the members (If applicable)
No update
13. **Covid - 19: UPDATE**
13.a For members to consider approving the monthly Covid -19 Spend £42.39
The members approved by resolution. Cllr Bareham abstained
13.b To update members - £427.37 left to use
Parish Clerk updated the members with the amount left to use.
13.c For members to consider approving a Christmas Gift to this year's applicants
The members approved by resolution. Parish Clerk to action.
14. **Administration:**
14.a For members to consider approving the request from a resident (SCC Highways)
Parish Clerk informed the members of a request from a resident concerning the traffic issues on Hollow Lane. The resident has requested support with reducing potential incidents at Hollow Lane. SCCllr Harley is happy to support the request. The Parish Council approved the support and requested for the Parish Council to contact SCC Highways. Parish Clerk to action.
15. **Finance:**
15.a For members to consider approving the £40.00 wreath for Remembrance Sunday
The members approved the item by resolution.
15.b To update members with the Bank Statements amounts for September £80,884.97
Parish Clerk updated the members with the Bank Statement Amounts for September £80,884.97
15.c To minutes that the Banks Statements for September have been circulated to the members
Parish Clerk to minute that the September Bank Statements 2021 had been circulated to the members
15.d For members to consider approving the annual works from the Tree Risk Assessment £775.00
The members approved the item by resolution
15.e To inform members that a grant has been approved from the Tudwick Foundation for an outdoor bench at Collimer Close
Parish Clerk informed the members that a grant has been pledged by the Tudwick Foundation for an outdoor bench to be situated on Collimer Close.
15.f For members to consider approving the bench at Collimer Close £681.02 (Realise Futures)
The members approved the item by resolution
15.g For members to consider approving a thank you letter and a plaque for the bench donated by the Tudwick Foundation.
The members approved the thank you letter and plaque by resolution
15.h For members to consider approving the redirection costs for 6 months £321.00 (Power to pay – informed the Vice-Chair as the Chair was unavailable and used the emergency powers)

The members approved the redirection costs by resolution. The members approved for the Parish Clerk to have used the emergency powers. Cllr Bareham abstained from the vote.

16. Payments to Consider: October 2021 Payments

A 002423	Jill Davis (Power to Play)	Redirection Charges	£321.00		£321.00
B 002424	Jill Davis	October 2021 Pay	£1066.73		£1066.73
C 002425	SA Meacock Garden Services	Monthly Garden services	£208.00		£208.00
D 002426	???????	Flowers for War Memorial	£28.00		£28.00
E 002427	Suffolk Assn. of Local Councils	Payroll Payment	£48.00	£9.60	£57.60
F 002428	RBL Poppy Appeal	Wreath for War Memorial	£40.00		£40.00
G 002429	Sackers	Skip Hire and Removal	£546.71	£109.34	£656.05
H 002430	Peninsula Tree Services	Annual Tree Risk Assessment	£775.00		£775.00
I 002431	Jill Davis	September and October Expenses 2021	£66.08	£3.75	£69.83
J 002432	Jill Davis	October Covid -19 Expenses	£35.32	£7.07	£42.39
K DD	Pension Payment	October 2021 Payment	£80.45		£80.45
TOTAL:			£3187.29	£129.76	£3317.05

Payments – A- K approved by the members. Cllr Bareham abstained.

**17. The Next Parish Council Meeting:
The next meeting of the Parish Council:
Tuesday 7th of December 2021 at 7.30pm in the Village Hall**

- 18. Temporary exclusion of press and public:** That pursuant to the Public Bodies (Admission at meetings) Act 1960 the Public and Press be excluded from the meeting due to the confidential nature of the business to be discussed
- 18.a For members to approve the Covid-19 payment**
The members approved the Covid -19 Grant request. Parish Clerk to Action.

There being no further business the Chairman closed the meeting at 8.27pm and thanked everyone for attending.

Signed:.....Cllr Keeble.....

Dated:.....11/01/2022.....

The minutes were approved by the members at the PC Meeting held on the 11/01/2022.