

Chelmondiston Parish Council

Chairman: Cllr David Cordle

Parish Clerk: Mrs Jill Davis e-mail: clerk@chelmondistonpc.info or Tel: 07984733352

Minutes of the Meeting of CHELMONDISTON PARISH COUNCIL held In the Village

Hall on TUESDAY THE 7th of December 2021 at 7.30pm.

Present: Councillors: David Cordle, D Barwick, C Keeble, R Bareham, Dot Cordle and P Ward

Parish Clerk: Jill Davis

Public: 0

Babergh and Suffolk Councillors: 1 SCCllr Harley

Abbreviations: **Cllr:** Councillor. **PC:** Parish Council. **BDC:** Babergh District Council. **SCC:** Suffolk County Council. **B/MSDCs:** Babergh /Mid Suffolk District Councils. **CAS:** Community Action Suffolk.

PMBMCIC: Pin Mill Bay Management Community Interest Company. **SALC:** Suffolk Association of Local Councils. **LCPAS:** Local Council Public Advisory Service **CEP:** Community Emergency Plan.

VDF: Village Development Framework. **RoW:** Rights of Way. **TAG:** Tourism Action Group. **AONB:** Area of Outstanding Natural Beauty.

The Council and members of the public were reminded by notice and by the Chairman that they may record/film/photograph or broadcast the meeting when the public and the press were not lawfully excluded.

1. **Welcome by the Chairman:**
The Chairman opened the meeting at 7.31pm and welcomed everyone.
2. **Apologies for absence:** to receive and note apologies
DCllr Gould – Her apology was thanked by the Chairman
3. **Dispensations:** to consider requests
No dispensations offered
Declarations of Interest to receive Pecuniary and Non-Pecuniary Interests from Cllrs on items to be considered at this meeting.
13.a Cllr Bareham – Partner of the Parish Clerk
16. Cllr Bareham – Partner of the Parish Clerk
4. **To approve the minutes of the Parish Council Meeting held on the 5TH of October 2021:**
The members approved for the minutes to be signed. The Chairman signed the minutes.
5. **Public Participation Session:** for the public to talk to Cllrs about items only on the agenda
Not applicable – No members of the public in attendance
6. **Reports:** to receive reports
6.a County Councillor Report
SCCllr Harley delivered his report. His report has been circulated to the members and uploaded to the website.
6.b District Councillor Report
DCllr Gould's report has been circulated to the members and has been uploaded to the website
7. **Reports From: Committees/Representatives of other Committees/Groups/Meetings:** to receive reports and proposals/requests and considerations and agree any actions needed:
7.a Planning Committee
Cllr Bareham reported on the meeting dated 07/12/2021
1 Planning Application of Tree Works – Supported the Application
1 Planning Application for a Granny Annexe – Supported the Application with comments
1 Discharge of Conditions
The detailed minutes can be found on the planning tab on the Website
7.b Village Hall
Cllr Keeble reported on the meeting dated 08/10/2021
This is the first meeting since 20/01/2020
The maintenance of the Village Hall was maintained during the lockdown. The boiler and the rear doors repaired, the hall has been decorated and the cooker repaired.
During the lockdown, the Village Hall was still managed by the Chairman and the Treasurer.
The Village Hall Committee has received a grant from BDC of £10,000.00 due to loss of earnings due to the lockdown, however, now that the Village Hall has reopened the Committee expect a fall in revenue.
The Village Hall Committee was considering applying for a grant from the Parish Council, but that had not yet been decided.

Cllr Keeble recommended a thank you letter to both the Chairman and the Treasurer – the Parish Council agreed. Parish Clerk to action.

7.c Playing Field

Cllr Barwick reported that Football games have been continuing on the Playing field

7.d Village Amenities

No Report

8. **Correspondence Report:** Items received after publication of the agenda or for items needing discussion
No items to Report
9. **Clerk's Report:** Items received after the publication of the agenda or for items needing discussion
9. Emailed
Parish Clerk minuted that the report (prior to the publication of the agenda) has been circulated to the members
9.a Communities Information
Parish Clerk reported that a Community Christmas Card has been received from BDC containing useful information for the parishioners. Parish Clerk has circulated to the members as well as to many parishioners in the parish.
9.b Car Park Hedges
Parish Clerk reported that the Car Park Hedges have been cut.
10. **Recycle Centre:** to inform
10.a To update the members with the Financial Information for November 2021
Parish Clerk informed the members of the financial information for November 2021
10.b To update members – Clerk is still working on the grants and researching a proposed replacement for Sackers
Parish Clerk informed the members that the tasks were still ongoing
11. **Dinghy Park/Pin Mill:**
11.a To update the members concerning The Flood Defence System
The members discussed the item. The original agreement was discussed between the Parish Council and The Grindle Pin Mill Residents' Association.
The following is minuted:
The Parish Council is not responsible for the execution of the tidal boards but is responsible for their maintenance when needed and when advised by The Grindle Pin Mill Resident's Association
The Parish Council is not responsible for the execution of the three flaps but is responsible for their maintenance when needed when advised by The Grindle Pin Mill Resident's Association.
The Parish Council is not responsible for informing new or existing residents of the cottages behind Pin Mill Common concerning their responsibilities of the Pin Mill Flood Defence System.
The Parish Council is not responsible for either the Maintenance or the management of any other liability of the Upstream Assets.
The Parish Council transferred the Mid-Stream Assets to The Grindle Pin Mill Residents' Association.
The Parish Council does not accept any liability for any flooding of the properties of The Grindle Pin Mill Residents' Association
11.b For members to consider approving the costings from 11.a
The members approved for the Parish Clerk to research the following costs:
The maintenance of the Tidal Flaps
The maintenance of the Tidal Boards
The Annual inspection of the Tidal Flaps and Boards.
The clearing of the grindles
12. **Neighbourhood Plan:**
12.a Cllr Bareham to update the members with the following:
BDC Electoral Services have confirmed that they expect the referendum to be held around the end of February 2022. They should confirm that the defined date after the Festive/New Year break.
12.b For members to consider approving a Half Page Notice of the Referendum £135.00+ VAT
The members approved the consideration by a resolution. Parish Clerk to action.
13. **Covid - 19: UPDATE**
13.a For members to consider approving the monthly Covid -19 Spend £178.78
The members approved the consideration by a resolution. Cllr Bareham abstained from the vote.
13.b To update members - £248.59 available
Parish Clerk informed the members of the remaining amount of £248.59 was available to use.
14. **Administration:**
14.a For members to consider a request from a parishioner – To plant more trees around the Parish (I have informed the resident we can only plant on PC's Land)
The members agreed to look into and requested further information from the resident. Parish Clerk to action. Cllr David Cordle informed the members that his sons have been planting trees around their land on Hill Farm.
14.b To inform members that the ICO Certificate has been renewed until 06/12/2022

Parish Clerk informed the members that the annual ICO Payment has been paid and the Certificate has been received.

14.c For members to approve 2022 Meeting Dates (Please note there may be changes awaiting confirmation from the Village Hall Management Committee)

The members approved the meeting dates by a resolution. The Village Hall has confirmed that the dates are available. Parish Clerk to upload the dates to the Website and place the dates on the noticeboards.

14.d For members to consider nominating an individual/group/organisation for The David Wood Landscape Award

The members did not nominate anyone or any group to be considered for the award.

14.e To update the members with the Footpath Group's checks

Parish Clerk informed the members of the Footpath Group's Checks:

P2 – Have requested our footpath contractor to quote

FP40 – Have asked our footpath contractor to quote

FP54 – Unable to organise. Cllr David Cordle will liaise with the owner to restate the footpath.

FP2/3 – This request has been previously requested. Parish Clerk to chase

BW6 – Have asked our footpath contractor to quote

Parish Clerk will update the members once all the information has been received

14.f For members to consider approving a Snow Patrol Team (most original members have left)

The Parish Council approved for the Snow Patrol Team to be terminated due to the lack of members. Cllr Barwick informed the members that he still helps around the parish when requested.

15. Finance:

No items to date

16. Payments to Consider: December 2021 Payments

A 002434	Jill Davis	November Salary 2021	1236.49		1236.49
B 002435	Jill Davis	Covid 19 Expenses 2021	£173.98	£4.80	£178.78
C 002436	Mr Anthony Gould	Annual IT Charges	£79.19		£79.19
D 002437	Jill Davis	October and November Expenses 2021	£65.42	£7.50	£72.92
E DD	Government Nest Pension	Monthly Pension Payment	£99.02		£99.02
F DD	ICO	Annual Data Protection Charge	£35.00		£35.00
TOTAL:			£1489.10	£12.30	£1701.40

The members approved the payments A – E.
Cllr Bareham abstained.

17.

**The Next Parish Council Meeting:
The next meeting of the Parish Council:
Tuesday 11th of January 2022 at 7.30pm in the Village Hall**

There being no further business the Chairman closed the meeting at 8.24pm and thanked everyone for attending.

Signed:.....Cllr David Cordle

Dated:.....11/01/2022

These minutes were approved by the members at the PC Meeting held on the 11/01/2022.