**Chelmondiston Neighbourhood Development Plan (CNDP)**

**Meeting:** CNDP Steering Group\*

**Date:**  Tuesday, 16th October, 2018

**Location:** St Andrews Church Hall, Chelmondiston

**Ref:** Agree input to the draft NDP

**\* Steering Group:** John Deacon (JD), Rosie Kirkup (RK), Johnathan Rapley (JR), Peter Ward (PW), [Absent: Philip Evans, Sarah Markham, Nathan Waller, Christine Webb.]

**Main Points Discussed/Agreed**

**1. Vision Statement**

The revised draft Statement was reviewed, and slightly amended and then agreed/finalised as below.

*To conserve and enhance the unique rural character of the Parish of Chelmondiston and its infrastructure so as to maintain it as a thriving, special place for both residents and visitors, with due care taken to protect its Conservation Area at Pin Mill, its AONB status and its sites of Special Interest.*

Most of the remainder of the meeting was concerned with completing the sections of the discussion draft NDP as agreed in September at the last meeting of the group (see point 3 of the minutes of that meeting).

**2. Green Spaces**

A list of green spaces to be protected and assessed (according to criteria defined by Michael Wellock at the last meeting) was compiled and agreed as below. Some specific details (size, specific location, etc) need to be gathered, and individual responsibilities were assigned - see [brackets] - with the target to complete all data gathering by 7th November.

***Woodland***

* Plantation (National Trust) - [JR]
* Dawn’s Covert - [JR]
* Pages Common - [JD]

 ***Playing Fields***

* Community Playing Field - [JD]
* School Playing Field - [JD]

 ***Roadside spaces***

* Designated spaces: Collimer Close, Woodlands (including the grassed area with daffodils between main Road and S end of school field, open areas within the Woodlands estate and between the slip road entrance to Woodlands and the Ling’s Lane bus stop), Chesapeake Close - [PW]
* Jubilee Garden- [PW]

 ***Churchyards***

* St Andrews Church graveyard - [RK]
* Baptist Church graveyard - [RK]

 ***Other***

* Pin Mill Common - [JR]
* Picnic Area - Pin Mill Road - [RK]
* Allotments - Pin Mill Road - [RK]
* Scattered Orchard - Pin Mill Road - [RK]

**3. Views to be protected**

 Views discussed/agreed to be included were as listed below.

1. Pin Mill viewed from the River Orwell
2. The Butt and Oyster from the riverside looking East
3. Pin Mill viewed from above – from east end of Rectory Fields
4. Open fields looking S towards Harkstead Church
5. Open fields looking S E towards Rence Park.
6. Corsican pine plantation beside Page’s Common.
7. Above Clamp House towards Levington
8. From cycle path (junction of Bway 6 and Permissive Path 2) above boat storage towards Pin Mill / Chelmondiston
9. From footpath west of Millfield towards the river.

**4. Community Facilities to be protected or additionally required**

Agreed as below.

***EXISTING:***

***Holding a meeting***

* Pavilion
* Village Hall
* Church Rooms (St Andrews & Methodists)

***Recycling***

* Bottle Bank
* Recycling centre

***Toilets*** - Pin Mill

***Post Office***

***Flood Protection*** – Pin Mill

***Concert/presentation space***

* Village Hall
* Churches (St Andrews, Methodists & Baptists)

***REQUIRED:***

* Informal gathering place – café
* Sports hall / activity space - for youth club especially
* General access toilets on the playing field

**5. Recreation Facilities to be protected or additionally required**

Agreed as below.

***EXISTING:***

***Playing Field -*** *general access*

* Keep-fit kit
* Children play equipment
* Table tennis table
* Net ball facility
* Zip wire
* Tennis courts
* Football pitch

***Playing Field -*** *restricted access*

* Pavilion (changing rooms / toilets)

***Walking***

* Footpath network
* Bridleways

***Sailing***

* Dingy Park
* Moorings
* Pontoons

***Indoor recreation space***

* Village hall

***REQUIRED:***

* Cycle/Community Path
* Sports hall / activity space - for youth club especially

**6. Business Facilities to be protected or additionally required**

Agreed as below.

***EXISTING:***

1. Boatyards
2. Pub
3. Equestrian Centre
4. Newsagents
5. Corner Shop
6. Takeaway
7. Hairdressers
8. Pre-school nursery
9. Farm
10. Pin Mill Studio
11. Post Office
12. Home-based businesses (Chimney sweep, etc)

***REQUIRED:***

1. Tea Room
2. Wardened accommodation
3. Better Broadband
4. Affordable premises

**7. Natural Environment to be protected or additionally enhanced**

Agreed as below.

***EXISTING:***

1. Trees in general
2. Pin Mill Lane
3. Front Gardens
4. Flood protection catchment area
5. Reservoirs near Clamp house

***POTENTIAL FOR IMPROVEMENT***

1. Flood protection catchment area
2. Reservoirs near Clamp house
3. Wildflowers to be encouraged where appropriate through improved management.

**8. Next Steps**

* All information above to be collated and passed to Michael Wellock by early-November
* MW to update draft plan with data from the SG, and..

*Depending on the timetable for release of consultation draft of the next BDC Local Plan:*

* MW also to update the CNDP draft plan in the light of the BDC Local Plan.
* MW to forward the updated CNDP draft plan to SG for review - late-November

**9. Next Meetings**

* **Date:** tbc [depends on progress with BDC Local Plan, but possibly late Nov’ / early December] - dates identified as possibles are: November 21/22 and 28/29.
* **Venue:** tbc
* **Purpose**: Discuss revised draft of the Discussion Draft Plan [MW to attend]. Discuss/agree methodology for informal consultation with the community.

John Deacon

21st October, 2018