

Expenses Claim Form =August 2020

Date	Description	Minuted Date (if required)	Sub Total	Vat	Total
21/08/2020	Postage Annual Accounts external Auditor		£2.94		£2.94
31/08/2020	Pension Payment for August		£78.29		£78.29
13/07/2020	Postage for HMRC Payment		£2.06		£2.06
08/08/2020	Stamps		£11.60		£11.60
30/06/2020	Stationery - Dividers		£12.49	£2.50	£14.99
20/08/2020	Suspension Files		£36.00	£7.20	£43.20
17/08/2020	13.6 miles payment to the bank. 0.45p per mile.		£6.12		£6.12
		Totals	£149.50	£9.70	£159.20